

**REGULAR COUNCIL MEETING**  
**Tuesday, March 8, 2022, 7:00pm**

**This is a Hybrid Meeting (In-person and Virtual)**  
**Council Chambers City Hall**

**Join Zoom Meeting**

<https://us06web.zoom.us/j/84252117452?pwd=bnlYa2VpYU1ESWxJZDd3T3BkWEFKQT09>

**Meeting ID: 842 5211 7452**

**Passcode: 502351**

**One tap mobile**

**929-205-6099**

<b>Page No.</b>	<b>Agenda</b>
	1. Call to Order – 7:00 pm
	2. Adjustments to the Agenda
	3. Consent Agenda
5	A. Approval of Minutes of the Regular City Council Meeting February 22, 2022
9	B. Approval of City Warrants from Week of Wednesday, March 9, 2022
15	C. Clerk’s Office Licenses and Permits
16	D. Authorize the Manager to Accept and Execute the NBRC Grant for the NMPS Project
	4. City Clerk & Treasurer Report
	5. Liquor Control Board
	6. City Manager’s Report
	7. Visitors and Communications
	8. Old Business: None
	9. New Business
	A. Welcome New Councilors (Mayor)
29	B. Review Councilor On-Boarding Process (Manager, Mayor)
	C. Appoint Council Liaison to Manager Search Task Force (Task Force)
	10. Round Table
	11. Executive Session – As Needed
	12. Adjourn

Steven E. Mackenzie, P.E., City Manager

*The portion of this meeting starting at 7:00 pm will be taped for re-broadcast on Channel 192 CVTV  
and will be re-broadcast on Wednesday at 9:00 a.m. and 12:00 noon  
CVTV Link for meetings online – [cvtv723.org/](http://cvtv723.org/)*

**OTHER MEETINGS AND EVENTS**

Check the City Website for Meeting Warnings, Agendas, Meeting Location and Log-in Instructions.

### Ground Rules for Interaction with Each Other, Staff, and the General Public

- Rules may be reviewed periodically
- Practice Mutual Respect
  - Assume Good Intent and Explain Impact
  - Ask Clarifying Questions
  - If off course, interrupt and redirect
- Think, then A.C.T.
  - Alternatives – Identify All Choices
  - Consequences – Project Outcomes
  - Tell Your Story – Prepare Your Defense
- Ethics checks
  - Is it legal?
  - Is it in scope (Charter, Ordinance, Policy)?
  - Is it balanced?
- “ELMO” – Enough, Let’s Move On
  - Honor Time Limits
  - Be attentive, not repetitive
- Be open minded to different solutions or ideas
  - Remarks must be relevant and appropriate to the discussion; stay on subject.
  - Don’t leave with “silent disagreement”
  - Decisions agreed on by consensus when possible, majority when necessary
  - All decisions of Council are final
- No blame
  - Articulate Expectations of each other
  - We all deeply care about the City in our own way
  - Debate issues, not personalities
- Electronics
  - No texting/email/or videogames during the meeting



# *City of Barre, Vermont*

*“Granite Center of the World”*

Steven E. Mackenzie, P.E.  
City Manager

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## MEMO

**TO:** City Council  
**FR:** The Manager  
**DATE:** 03/04/22  
**SUBJECT:** Packet Memo re: 03/08/22 Council Mtg Agenda Items

Councilors:

The following notes apply to packet support materials for the Subject Council Meeting Agenda.

**General:** The Agenda for Tuesday is refreshingly light, which is probably beneficial for the first Council meeting after Town Meeting day. However, Agendas will become more full again as we move ahead.

**Special Session:** None

### **Adjustments to the Agenda:Item 9.C - Manager Search Task Force Liaison**

This Item was contingent on the Task Force meeting this past Thursday, which did not happen. This Item will be rescheduled to a later date as determined by the Task Force

### **Consent Agenda: Item 3.D - NBRC Grant Approval**

This Item should be perfunctory approval of the Final Award of the Northern Borders Regional Commission (NBRC) construction grant award for the North Main Street Pump Station replacement which is expected to be advertised for bid within the next 30 days. Council has previously approved applying for this grant, originally anticipated to be in the amount of \$142,733. However, this has been revised downward to \$116,667 due to the fact that NBRC Administrative processing took longer than anticipated and after the Final Design Step was initiated. Work initiated before the Grant Award and Notice to Proceed is issued is not administratively eligible for funding. However, this is not an issue as we have more than adequate local share allowance of \$1,050,000 specifically for this project.

**Communications:** No notes

**Old Business** No Notes

**New Business:** **Item 9.C - On Boarding Process**

The (new) Councilor On-Boarding Process is attached and is the focus of this Agenda Item. This review will be led by the Mayor and Manager. Although principally intended for new Councilor orientation, it is a helpful refresher document for returning Councilors as well. This lays out the process/road-map for both immediate and longer term orientation steps and a general preview of Council considerations over the next year.

**Executive Session:** None

**Attachments:** None

To be approved at 03/08/2022 Barre City Council Meeting

**Regular Meeting of the Barre City Council  
Held February 22, 2022**

The Regular Meeting of the Barre City Council was called to order in person and via video platform by Councilor Michael Boutin at 7:05 PM at Barre City Hall. In attendance were: From Ward I, Councilors Emel Cambel and Jake Hemmerick; from Ward II, Councilors Michael Boutin and Teddy Waszazak; and from Ward III, Councilors Ericka Reil and Samn Stockwell. City staff members present were Manager Steve Mackenzie, Fire Chief Doug Brent, Deputy Fire Chief Joe Aldsworth, Human Resources Director Rikk Taft, and Clerk/Treasurer Carol Dawes.

**Absent:** NONE

**Adjustments to the Agenda:** Old agenda items will be taken up at the end of the new agenda items. Discussion on the Keith Avenue parking lot easement will be had in executive session, and any action will be taken afterward.

**Approval of Consent Agenda:**

Council approved the following consent agenda items on motion of Councilor Waszazak, seconded by Councilor Hemmerick. **Motion carried.**

- A. Approval of Minutes:
  - i. Regular meeting of February 15, 2022
- B. City Warrants as presented:
  1. Approval of Week 2022-08, dated February 23, 2022:
    - i. Accounts Payable: \$339,668.20
    - ii. Payroll (gross): \$133,216.10
    - iii. Special warrant (Quadient Postage Funding): \$1,057.82
- C. 2022 Licenses & Permits: NONE
- D. Ratification of Submission of Letter of Interest re: Vermont Afterschool Grant Application.

Mayor Herring arrived at 7:08 PM during the Clerk's report and assumed chairing the meeting.

**City Clerk & Treasurer Report –**

Clerk/Treasurer Dawes reported on the following:

- Town meeting information is on the City website, including sample ballots. Polls will be open at the auditorium on March 1<sup>st</sup> from 7AM – 7PM. Masks or face coverings are required.
- More than 700 absentee ballots have been issued, with 266 received back to date.
- Third quarter property taxes were due February 15<sup>th</sup>. The final delinquency rate was 4.96%.
- Received the 13<sup>th</sup> installment of the Semprebon Annuity: \$62,609.00. This is the highest annual amount received to date. The funds will be transferred to the annuity bank account.
- Senate Committee on Government Operations is taking testimony again this Thursday on H.444, Barre City's charter changes from last year.
- The Board of Civil Authority is holding its pre-election meeting Thursday, February 24<sup>th</sup>, at 6PM. The meeting is hybrid including zoom and an in-person option in City Hall.
- There are 4 properties going up for tax sale on Thursday, February 24<sup>th</sup>.

**Liquor Control Board - NONE**

**City Manager's Report –**

Manager Mackenzie reported on the following, in addition to his written report:

- The mask mandate on City properties is expected to expire end-of-day Friday, March 4<sup>th</sup>.

To be approved at 03/08/2022 Barre City Council Meeting

### **Visitors and Communications –**

Resident Bernadette Rose is offering rides to folks without transportation to City Hall for early voting or to drop off an absentee ballot, or to the polls on Town Meeting Day.

Resident Michael Deering said last week's visit by WPTZ during the high school hockey games was a blessing, and this week is the last of the home games for the Spaulding teams.

### **New Business –**

#### **A) Introduction of Police Chief Braedon S. Vail.**

Manager Mackenzie introduced new police chief Braedon Vail, most recently serving as deputy chief in the Town of Hartford VT. Chief Vail will be starting on March 7<sup>th</sup>. The Manager thanked Deputy Chief Larry Eastman for serving as interim chief, and for being an important part of the leadership team for the police department.

#### **G) Ratify 3 Year Collective Bargaining Agreement with Fraternal Order of Police.**

Manager Mackenzie gave a brief overview of the new agreement, noting there are increases in wages and steps, and increased participation from the employees towards health insurance costs. The Manager said it was helpful to have Councilor Waszazak on the negotiating team, and welcomed him to continue with the upcoming fire department and steelworkers negotiations.

Council approved ratification of the collective bargaining agreement on motion of Councilor Stockwell, seconded by Councilor Cambel. **Motion carried.**

#### **B) Warned for 7:30 pm: Public Informational Meeting for Town Meeting Day Ballot Questions.**

Mayor Herring opened the public informational meeting at 7:27 PM. Clerk Dawes reviewed the town meeting ballot, which features articles for Barre City, Central Vermont Public Safety Authority, and Barre Unified Union School District. There is also a ballot for the creation of the Central Vermont Career Center School District. There was discussion on the career center budget and board members, use of BUUSD surplus funds, and the list of social service organizations seeking funding support from the City. Mayor Herring closed the informational meeting at 7:45 PM.

#### **C) Review of the Proposed FY23 General Fund Budget.**

Manager Mackenzie gave a Powerpoint presentation on the proposed FY23 budget being voted on at the March 1<sup>st</sup> annual town meeting, highlighting continuing programs and services, and new staff positions. The projected property tax rate increase is 1.61%.

#### **D) Review of Town Meeting Day Ballot Article VIII re: Local Options Sales Tax.**

Manager Mackenzie gave a Powerpoint presentation on the proposed charter change to include sales tax in the Local Options Tax, highlighting the various capital equipment, streets & sidewalks reconstruction, and capital infrastructure & improvements to be covered by the projected revenues. The Manager said the revenues raised through the sales tax LOT would not affect property taxes.

There was discussion on use of ARPA funds for capital improvement needs, what items are taxable and exempt, current and potential future bonding, and responses to the proposed LOT from local merchants.

#### **E) Authorize Purchase Replacement DPW Vehicles.**

Public Works director Bill Ahearn reviewed his memo regarding three vehicles that need replacing, and the vehicles he is recommending for purchase. There was discussion on availability of used vehicles, vehicle life expectancies, and costs.

To be approved at 03/08/2022 Barre City Council Meeting

Council approved the purchase of three vehicles as recommended by staff on motion of Councilor Hemmerick, seconded by Councilor Waszazak. **Motion carried.**

**F) Authorization to Purchase Replacement DPW Radio Communications System.**

Mr. Ahearn reviewed his memo on replacement of the radio system, and noted the current system is all analog, while the proposed new system would be digital. He said this would be paid for out of ARPA funds. There was discussion on sharing the costs across all water/sewer users in both Barre City and Barre Town, developing a process for requesting ARPA funding, and identifying the right funding mechanism.

Council approved the radio system purchase as recommended, and charged staff with identifying the most prudent funding mechanism, on motion of Councilor Waszazak, seconded by Councilor Stockwell.

**Motion carried.**

**H) Authorize Downtown Rentals Easement re: Keith Avenue Parking Lot.**

This item will be discussed in executive session. Any action will be taken afterwards.

**Old Business –**

**A) Discussion/Direction re. Policy Updates.**

1. **Food Vendor Policy**
2. **Accepted Gifts Policy**

Manager Mackenzie will review the last round of proposed changes for the food vendor policy and bring back for Council direction. There was discussion on food trucks, separation distances, and enforcement of VT Department of Health permits. Councilor Boutin will work with staff on this policy.

Manager Mackenzie said there is no accepted gifts policy, but noted it has been mentioned in the past. Councilor Waszazak said the Aldrich Library is developing a similar policy at the moment, and he will get a copy of their draft for Council to review.

**Round Table –**

All Councilors, Manager, and Clerk thanked outgoing Mayor Lucas Herring for his 11 years of service as Councilor and Mayor. Councilor Stockwell read a Council proclamation naming Barre City Green-Up Day as Lucas J. Herring Green-Up Day going forward. Mayor Herring spoke of the City's accomplishments during his four-year tenure, and thanked everyone who is helping make Barre City a great community.

**Executive Session –**

Councilor Waszazak made the motion to find that premature general knowledge of property acquisition associated with the Keith Avenue parking lot easement would clearly place the City of Barre at a substantial disadvantage should the discussion be public. The motion was seconded by Councilor Stockwell. **Motion carried.**

Council went into executive session at 9:50 PM to discuss property acquisition under the provisions of 1 VSA sec. 313 on motion of Councilor Cambel, seconded by Councilor Stockwell. **Motion carried.**

Manager Mackenzie was invited into the executive session.

Council came out of executive session at 10:01 PM on motion of Councilor Waszazak, seconded by Councilor Stockwell. **Motion carried.**

**H) Authorize Downtown Rentals Easement re: Keith Avenue Parking Lot.**

To be approved at 03/08/2022 Barre City Council Meeting

Council approved authorization of the easement on motion of Councilor Waszazak, seconded by Councilor Cambel. **Motion carried with Mayor Herring and Councilors Boutin, Cambel and Waszazak voting in favor, and Councilors Reil, Stockwell and Hemmerick voting against.**

The meeting adjourned at 10:03 PM on motion of Councilor Stockwell, seconded by Councilor Waszazak. **Motion carried.**

The meeting was recorded on the video meeting platform.

Respectfully submitted,

Carolyn S. Dawes, City Clerk

DRAFT



03/04/22

02:19 pm

3-8-2022 Council Packet  
City of Barre Accounts Payable

Warrant/Invoice Report # 22-37

By check number for check acct 01 (GENERAL FUND) and check dates 03/09/22 thru 03/09/22

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
-----							
01064	ABSOLUTE SPILL RESPONSE LLC						
	1316	Vacuum trk w/driver	002-8220-320.0727	BLDG & GROUNDS MAINT	0.00	11,559.19	144380
01215	ALLEGIANCE TRUCKS JERICHO						
	X12200452601	Motor start, cam/crank se	001-8050-320.0743	TRUCK MAINT - STS	0.00	576.59	144381
	X12200452602	Bolts	001-8050-320.0743	TRUCK MAINT - STS	0.00	8.16	144381
					-----		
					0.00	584.75	
01060	AMAZON CAPITAL SERVICES						
	142074	Inv paid twice	001-6040-350.1053	OFFICE SUPPLIES	0.00	-69.80	144382
	14X3JGX67173	500 sets 4 pk crayons	001-7050-350.1059	RECREATION SUPPLIES	0.00	225.86	144382
	1LQRFHWD49PF	Battery for HP ProBook	001-6050-440.1240	COMPUTER EQUIP/SOFTWARE	0.00	22.47	144382
					-----		
					0.00	178.53	
01093	AMERICAN ROCK SALT CO LLC						
	0706097	Bulk Ice Control	001-8050-360.1184	SALT - SNO	0.00	6,427.63	144383
01199	AQUATEC BIOLOGICAL SCIENCES INC						
	1481	Aquatic toxicity testing	003-8330-320.0749	WASTEWATER SAMPLING/TESTI	0.00	2,325.00	144384
23018	AUBUCHON HARDWARE						
	494879A	nuts & bolts	002-8220-320.0740	EQUIPMENT MAINT	0.00	1.54	144385
	494885A	Filter	003-8300-320.0727	BLDG & GROUNDS MAINT	0.00	17.99	144385
	494895B	Brushes	003-8330-320.0740	EQUIPMENT MAINT	0.00	28.76	144385
	494991	nuts & bolts	001-8050-320.0743	TRUCK MAINT - STS	0.00	4.09	144385
	495007	blue tarps	001-7020-470.1270	MACHINES/EQUIPMENT OUTLAY	0.00	25.16	144385
	495036	propane	001-7030-350.1053	SUPPLIES/EQUIPMENT	0.00	26.40	144385
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					0.00	103.94	
01033	AUTO CLINIC LLC THE						
	14298	Replace alternator	001-6040-320.0720	CAR/TRUCK MAINT	0.00	1,080.63	144386
	14535	Throttle chamber replaced	003-8330-320.0743	TRUCK MAINT	0.00	1,773.32	144386
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					0.00	2,853.95	
02136	BANWELL ARCHITECTS						
	00007	Prof svcs thru Jan 31	050-5810-360.1160	2020 560K BOND	0.00	4,612.92	144387
02045	BARRE CITY WATER & SEWER DEPT						
	00019-030122	88 Treatment Plt Dr	003-8330-200.0215	WATER BILLING	0.00	240.22	144388
	00020-030122	62 Treatment Plt Dr	003-8330-200.0215	WATER BILLING	0.00	2,096.62	144388
	00021-030122	59 Treatment Plt Dr	003-8330-200.0215	WATER BILLING	0.00	71.92	144388
	00022-030122	69 Treatment Plt Dr	003-8330-200.0215	WATER BILLING	0.00	1,056.22	144388
	02569-030122	6 Burnham St	001-8050-320.0727	BLDG & GROUNDS MAINT	0.00	390.19	144388
	02570-030122	4 Burnham St	002-8200-200.0216	SEWER CHARGES	0.00	54.48	144388
	02573-030122	12 Burnham St	003-8300-320.0727	BLDG & GROUNDS MAINT	0.00	233.87	144388

03/04/22  
02:19 pm

3-8-2022 Council Packet  
City of Barre Accounts Payable  
Warrant/Invoice Report # 22-37

By check number for check acct 01 (GENERAL FUND) and check dates 03/09/22 thru 03/09/22

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PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
	04181-030122	69 Treatment Plt Dr	003-8330-200.0215	WATER BILLING	0.00	683.08	144388
	04182-030122	55 Treatment Plt Dr	003-8330-200.0215	WATER BILLING	0.00	170.77	144388
	04686-030122	58 Depot Sq.	048-8315-200.0210	ENT ALY O&M	0.00	66.82	144388
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					0.00	5,064.19	
02217	BROOK FIELD SERVICE						
	41742	Generator installation	002-8200-320.0728	COBBLE HILL PS - MAINT	0.00	8,680.00	144390
03066	CAI TECHNOLOGIES						
	13885	Annual support	001-8030-440.1240	COMPUTER EQUIP/SOFTWARE	0.00	2,400.00	144391
03408	CAYIA MARK L & LORI ANN & KELTY II						
	1242L0030000	Delinq. prop tax refund	001-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	5.82	144392
03124	CENTRAL VERMONT MEDICAL CENTER						
	16885162722	physician services	001-6043-120.0173	PROFESSIONAL SVCS	0.00	457.80	144393
03013	CODY CHEVROLET-CADILLAC INC						
	0015781	2013 Hyundai Sonata	002-8200-470.1270	VEHICLE/EQUIPMENT	0.00	12,230.00	144394
03315	CONSOLIDATED COMMUNICATIONS						
	02182022	Radio circuits	001-8020-320.0724	RADIO MAINT	0.00	35.87	144395
	02182022	Radio circuits	001-8050-320.0724	RADIO MAINT	0.00	35.87	144395
	02182022	Radio circuits	002-8200-320.0724	RADIO MAINT	0.00	35.88	144395
	02182022	Radio circuits	002-8220-320.0724	RADIO MAINT	0.00	66.96	144395
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					0.00	174.58	
03240	CRUGER ERIC						
	02212022	Mileage reimbursement	001-9130-370.1384	SOV COVID VACCINATION PAY	0.00	17.20	144396
03063	CVTV						
	1014	Web Streaming Feb 22	001-5010-130.0184	CITY COUNCIL'S EXPENSES	0.00	272.00	144397
04071	DEAD RIVER CO						
	527351	Heating Oil	003-8330-330.0825	FUEL OIL	0.00	1,920.67	144398
	82578	Heating Oil	002-8200-330.0829	FUEL OIL - GARAGE	0.00	474.09	144398
	82579	Heating Oil	001-8050-330.0829	FUEL OIL - GARAGE	0.00	1,054.14	144398
	82597	Heating Oil	001-6043-330.0833	FUEL OIL	0.00	668.25	144398
	99434	Heating Oil	003-8330-330.0825	FUEL OIL	0.00	952.32	144398
	99435	Heating Oil	003-8330-330.0825	FUEL OIL	0.00	258.06	144398
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					0.00	5,327.53	
05059	ENDYNE INC						
	401028	WSID 5254 TC	002-8220-320.0749	WATER SAMPLING/TESTING	0.00	40.00	144399
	401116	Weekly testing	003-8330-320.0749	WASTEWATER SAMPLING/TESTI	0.00	330.00	144399
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					0.00	370.00	
05007	EVERETT J PRESCOTT INC						
	5982527	Hydrant Parts	002-8200-320.0752	HYDRANTS MAINT	0.00	400.86	144400

By check number for check acct 01 (GENERAL FUND) and check dates 03/09/22 thru 03/09/22

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
	5982784	Meter parts	002-8200-320.0753	METER MAINT	0.00	109.46	144400
	5985513	Field Book	002-8200-350.1053	OFFICE SUPPLIES/EQUIPMENT	0.00	10.00	144400
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					0.00	520.32	
<b>07006 GREEN MT POWER CORP</b>							
	02142022D	Merchants Row EV	001-6045-200.0210	EVCS ELECTRICITY-MERCH RO	0.00	67.72	144401
	02142022E	Prospect St Bridge	002-8200-200.0204	ELECTRICITY-PROSPECT BDGE	0.00	491.85	144401
	02142022G	DPW Sewer Dept Bldg	003-8300-200.0210	ELECTRICITY	0.00	176.21	144401
	02142022H	Public Wrks Garage	001-8050-200.0210	ELECTRICITY	0.00	1,452.86	144401
	021422F	DPW Water Dept Yrd Light	002-8200-200.0207	Electricity-Burnham Yd Li	0.00	26.74	144401
	02212022	12 N Main St City Hall	001-6043-200.0210	CITY HALL ELECTRICITY	0.00	1,156.00	144401
	02212022A	61 Seminary St Aud/BOR	001-7020-200.0210	ELECTRICITY	0.00	3,838.26	144401
	02212022A	61 Seminary St Aud/BOR	001-7030-200.0210	ELECTRICITY	0.00	5,757.39	144401
	02212022B	15 Fourth St PSB	001-7035-200.0210	ELECTRICITY	0.00	1,761.83	144401
	02212022C	N Front St WWP	003-8330-200.0210	ELECTRICITY	0.00	12,408.57	144401
	02242022	Bailey St West Hill Tank	002-8200-200.0208	Electricity-Bailey St	0.00	24.27	144401
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					0.00	27,161.70	
<b>07113 GROSSMAN MARKETING GROUP</b>							
	402920	Accts Payable cks	001-5050-350.1052	COMPUTER FORMS	0.00	197.68	144403
	402920	Accts Payable cks	002-8200-230.0510	ADVERTISING/PRINTING	0.00	197.67	144403
	402920	Accts Payable cks	003-8300-230.0510	ADVERTISING/PRINTING	0.00	197.67	144403
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					0.00	593.02	
<b>09021 IRVING ENERGY</b>							
	1830	Propane	001-7030-330.0836	PROPANE	0.00	302.36	144404
	465623	Propane	001-7030-330.0836	PROPANE	0.00	382.61	144404
	466089	Propane	001-7020-330.0836	PROPANE	0.00	157.18	144404
	501211	Propane	001-7035-330.0836	PROPANE	0.00	506.97	144404
	623298	Propane	001-7030-330.0836	PROPANE	0.00	311.76	144404
	650693	Propane	001-8500-330.0828	FUEL OIL - OFFICE	0.00	122.62	144404
	943035	Propane	001-7030-330.0836	PROPANE	0.00	155.22	144404
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					0.00	1,938.72	
<b>12054 LAWSON PRODUCTS INC</b>							
	9309293363	misc shop supplies	001-8050-350.1061	SUPPLIES - GARAGE	0.00	958.27	144405
<b>12049 LCS CONTROLS INC</b>							
	14299	Troubleshoot hypo pump	003-8330-320.0740	EQUIPMENT MAINT	0.00	511.00	144406
	14301	iFix software license	003-8330-320.0740	EQUIPMENT MAINT	0.00	12,146.00	144406
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					0.00	12,657.00	
<b>12099 LEAF</b>							
	12939811	monthly copier lease	001-5010-210.0312	OFFICE MACHINES MAINT	0.00	784.50	144407

By check number for check acct 01 (GENERAL FUND) and check dates 03/09/22 thru 03/09/22

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
-----							
03409	LEAVENWORTH DANIEL						
	02242022	Reimb Prking tckt pd twic	001-4060-460.4066	PARKING TICKETS	0.00	12.00	144408
12009	LOWELL MCLEODS INC						
	S69799	ubolt	001-8050-320.0743	TRUCK MAINT - STS	0.00	66.20	144409
	S69839	Uss G8 W/lnc	001-8050-320.0742	SNOW EQUIP MAINT	0.00	52.83	144409
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					0.00	119.03	
13061	MAINE OXY						
	32444994	Propane	001-7030-350.1053	SUPPLIES/EQUIPMENT	0.00	285.40	144410
13075	MCWILLIAM JAMES						
	2021-23JM	Svcs 1/25-2/10/22	051-0280-360.1165	SEMP VCF TRUST PROJECTS	0.00	425.00	144411
	2021-26JM	Svcx 2/28-3/4/22	051-0280-360.1165	SEMP VCF TRUST PROJECTS	0.00	150.00	144411
					-----	-----	
					0.00	575.00	
13189	MILES SUPPLY INC						
	BB0158464-01	Paper towels Toilet Paper	001-7020-350.1049	CUSTODIAL SUPPLIES	0.00	285.72	144412
	BB0158464-01	Paper towels Toilet Paper	001-7030-350.1049	CUSTODIAL SUPPLIES	0.00	95.24	144412
					-----	-----	
					0.00	380.96	
14078	NEW ENGLAND AIR SYSTEMS LLC						
	181469	Svc call blower	003-8300-320.0727	BLDG & GROUNDS MAINT	0.00	180.00	144413
14121	NORTHFIELD AUTO SUPPLY						
	357734	Boxed capsules core dep	001-8050-320.0743	TRUCK MAINT - STS	0.00	0.47	144414
	357739	copper gasket	001-8050-320.0743	TRUCK MAINT - STS	0.00	2.36	144414
	357754	80W-90 gear oil	001-8050-320.0743	TRUCK MAINT - STS	0.00	89.49	144414
	357798	new pig mat pads	001-8050-350.1061	SUPPLIES - GARAGE	0.00	123.99	144414
	357862	Winter Blades	001-8050-320.0743	TRUCK MAINT - STS	0.00	17.84	144414
					-----	-----	
					0.00	234.15	
14055	NORWAY & SONS INC						
	16512	Replaced heater	001-7030-320.0727	BLDG/GROUNDS MAINT	0.00	1,031.96	144415
16024	OTC BRANDS INC						
	715073592-01	Supplies Egg Hunt	001-7050-350.1059	RECREATION SUPPLIES	0.00	159.42	144416
16048	PARSONS						
	61358	vehicle inspections	001-6040-320.0720	CAR/TRUCK MAINT	0.00	6.63	144417
	61358	vehicle inspections	001-6050-320.0720	VEHICLE MAINTENANCE	0.00	2.21	144417
	61358	vehicle inspections	001-8050-320.0743	TRUCK MAINT - STS	0.00	2.21	144417
	61358	vehicle inspections	002-8200-320.0743	TRUCK MAINT	0.00	2.21	144417
					-----	-----	
					0.00	13.26	
17005	QUADIENT LEASING USA INC						
	N9289987	monthly lease	001-5010-220.0416	POSTAGE METER CONTRACT	0.00	394.32	144418

03/04/22  
02:19 pm

3-8-2022 Council Packet  
City of Barre Accounts Payable  
Warrant/Invoice Report # 22-37

By check number for check acct 01 (GENERAL FUND) and check dates 03/09/22 thru 03/09/22

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
-----							
17002	QUILL CORP						
	233336721	paper clips batteries	001-5070-350.1053	OFFICE SUPPLIES/EQUIPMENT	0.00	65.02	144419
	233336721	paper clips batteries	002-8200-350.1053	OFFICE SUPPLIES/EQUIPMENT	0.00	34.43	144419
	233336721	paper clips batteries	003-8300-350.1053	OFFICE SUPPLIES/EQUIPMENT	0.00	34.43	144419
					-----		
					0.00	133.88	
19169	STATE OF VERMONT						
	02182022	6 Burnham Tnk 1999-1&2	001-8050-320.0727	BLDG & GROUNDS MAINT	0.00	100.00	144420
19140	STROMME MICHAEL OR CITY OF BARRE						
	01211-22522	Delinq water overpymnt	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	80.00	144421
19160	SWISH WHITE RIVER						
	W487878	Cleaners	001-7020-350.1049	CUSTODIAL SUPPLIES	0.00	252.95	144422
20032	TUCKER MACHINE CO INC						
	01-24003	Skid shoe, Carb adj	001-7015-470.1270	MACHINE/EQUIP OUTLAY	0.00	127.83	144423
21002	UNIFIRST CORP						
	70109329	Uniforms	003-8300-340.0940	CLOTHING	0.00	37.62	144424
	70109329	Uniforms	003-8330-320.0743	TRUCK MAINT	0.00	12.30	144424
	70109329	Uniforms	003-8330-340.0940	CLOTHING	0.00	71.98	144424
	70109331	Uniforms	001-7020-340.0940	CLOTHING	0.00	65.10	144424
	70109331	Uniforms	001-7030-340.0940	CLOTHING	0.00	59.39	144424
	70109331	Uniforms	001-7035-340.0940	CLOTHING	0.00	25.29	144424
	70109331	Uniforms	001-7015-340.0940	CLOTHING	0.00	11.56	144424
	70109331	Uniforms	001-8500-340.0940	CLOTHING	0.00	24.42	144424
	70109333	Uniforms	002-8220-340.0940	CLOTHING	0.00	79.85	144424
	70109334	Uniforms	001-8050-320.0743	TRUCK MAINT - STS	0.00	81.99	144424
	70109334	Uniforms	001-8050-340.0940	CLOTHING	0.00	241.69	144424
	70109334	Uniforms	002-8200-340.0940	CLOTHING	0.00	123.57	144424
	70109334	Uniforms	003-8300-340.0940	CLOTHING	0.00	82.25	144424
					-----		
					0.00	917.01	
21003	US POSTMASTER						
	02242022	Postage	002-8200-360.1163	METER POSTAGE	0.00	950.00	144426
	02242022	Postage	003-8300-360.1163	METER POSTAGE	0.00	950.00	144426
					-----		
					0.00	1,900.00	
22142	VERMONT DOOR COMPANY						
	32048	Replace torsion spring	001-7035-320.0727	BLDG & GROUNDS MAINT	0.00	1,911.00	144427
22058	VIDEOVISION VIDEO PRODUCTION INC						
	10688	Brd Prod Feb 2022	001-5010-130.0184	CITY COUNCIL'S EXPENSES	0.00	573.75	144428
22052	VLCT EMPLOYMENT RESOURCE AND BENEF						
	REN033632-Q2	Qrtrly Contribution	001-9100-110.0158	UNEMPLOYMENT INS	0.00	6,123.00	144429

03/04/22  
02:19 pm

3-8-2022 Council Packet  
City of Barre Accounts Payable  
Warrant/Invoice Report # 22-37

By check number for check acct 01 (GENERAL FUND) and check dates 03/09/22 thru 03/09/22

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
-----							
23050 W B MASON CO INC							
	227804779	Plunger valve Markers	001-7020-350.1049	CUSTODIAL SUPPLIES	0.00	19.96	144430
	227804779	Plunger valve Markers	001-7030-350.1049	CUSTODIAL SUPPLIES	0.00	14.97	144430
	227804779	Plunger valve Markers	001-7015-350.1053	OFFICE SUPPLIES	0.00	10.99	144430
	227839873	Plunger	001-6043-350.1049	CUSTODIAL SUPPLIES	0.00	4.99	144430
					-----		
					0.00	50.91	
23450 WHITE + BURKE REAL ESTATE ADVISORS							
	13954	Professional services	050-5830-360.1161	2020 \$1.7M BOND EXP DPW I	0.00	793.80	144431
					-----		
						124,608.19	
						=====	

To the Treasurer of City of Barre, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ \*\*\*124,608.19 Let this be your order for the payments of these amounts.

\_\_\_\_\_  
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\_\_\_\_\_  
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Street #	Street Name	Permit#	Permit Type	Work Description	Issue Date	Owner Name
6	Grant Avenue	E22-000015	Electrical Permit	EM-06461. Installation of a rooftop interconnect PV system with 14 panels (340w), 4.97 Kw DC.	02/28/2022	McAvoy Nancy J - LE: Eric J. & Jared Pinardi
8	Richardson Road	E22-000014	Electrical Permit	EJ-3535. Upgrades to meet code requirements in both apartments, new wiring in renovation spaces (2 kitchens, 2 bathrooms).	02/28/2022	Margrette G & Jeremy T Weiss
139	Seminary Street	E22-000016	Electrical Permit	EM-04235. Install new hardwired combo detector where none currently exists in Unit #1.	03/02/2022	David & Beverley Raymond
31	Franklin Street	E22-000017	Electrical Permit	EM-05238. Reconfigure panel; replace old outlets; remove, move and add light fixtures on second floor for renovation of space; and moving washer and dryer upstairs.	03/02/2022	Kristin Wood Gozzi
24	Washington Street	B22-000003	Building Permit	Remodel the Church's downstairs Fellowship Hall to wall off area to create three (3) accessible rooms with tempered glass windows.	03/03/2022	Enough Ministries
25	Gable Place	B22-000008	Building Permit	Move overhead door from east facing exterior wall to south facing exterior wall; create a 12'x9' area inside east facing side for new office location and needed employee-only lavatory.	03/03/2022	STEVEN M BIGRAS
287	Prospect Street	B22-000007	Building Permit	1) Pour concrete floor in basement & repair any cracks in walls; 2) remove bedroom upstairs; 3) add bathroom in upstairs; 4) add bathroom to basement; 5) replace windows and reroof entire house; 6) repair rotten back porch deck; 7) repair stairway to second floor; 8) weatherize utility shed; 9) construct a 16'x16' deck off east side of home.	03/03/2022	Michael & Melissa Carr
3	Portland Street	B22-000005	Building Permit	Approval to remove the kitchen/bathroom addition and close the wall. Remove remainder of front porch, and shore up the first floor.	03/03/2022	Todd C Wells
44	Palmisano Plaza	B22-000004	Building Permit	Installation of 8'x10' shed on property in location as shown on application; addition of roof overhang over back door to shed snow and rain away from building.	03/03/2022	Gloria J. Shirlock
8	Richardson Road	B22-000006	Building Permit	Renovation to kitchen and bathroom in both units; add chimney lining. Accompanies Electrical Permit #E22-000014.	03/03/2022	Margrette G & Jeremy T Weiss
136	N Main Street	Z22-000002	Zoning Permit	Change of Use of space to Professional for the Westaff business; Replacement signage on front and rear directory; 6'x14" wall sign; sandwich-board sign.	Approved 02/23/2022; effective 03/10/2022	Rock Solid Properties, LLC
287	Prospect Street	Z22-000003	Zoning Permit	Renovation of Home: zoning work includes removal of one bedroom; add a bathroom upstairs; add bathroom downstairs; add a 16'x16' deck off the east side of the house. Accompanies a building permit.	Approved 02/28/2022; effective 03/15/2022	Michael & Melissa Carr



**Grant Agreement  
Between  
Northern Border Regional Commission (NBRC)  
And  
City of Barre, VT**

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**August 9, 2021**

**NBRC Grant Agreement Number: NBRC21GVT05  
Project Title: Pump station**

<b>Grantee/Recipient:</b>	<b>Grantor:</b>
City of Barre, VT	Northern Border Regional Commission
Authorized Official: Stave Mackenzie, City Manager	Contact: Andrea K. Smith, Program Director
6 N Main St Suite 2 Barre, VT 05641	53 Pleasant Street, Suite 1501, Concord, NH 03301
+1-802-476-0240	603-369-3001
<a href="mailto:manager@barrecity.org">manager@barrecity.org</a>	<a href="mailto:admin@nbrc.gov">admin@nbrc.gov</a>
<a href="https://www.barrecity.org/">https://www.barrecity.org/</a>	<a href="http://www.nbrc.gov">www.nbrc.gov</a>
Co- Recipient: N/A	
Contact: Cody Morrison: +1-802-476-0660 <a href="mailto:info@badc.com">info@badc.com</a>	
State Contact: Kristie Farnham, Director of Business Support, Vermont Agency of Commerce and Community Development	<u>802-398-5268</u> <a href="mailto:kristie.farnham@vermont.gov">kristie.farnham@vermont.gov</a>



Grantee's Employer Identification Number (EIN):	<b>03-6000356</b>
Grantee's DUNS Number:	<b>092061266</b>
Date of Award:	<b>August 9, 2021</b>
Date of Amendments	<b>N/A</b>
Total Project Amount:	<b>\$ 350,000.00</b>
Amount of Federal NBRC Funds Awarded:	<b>\$ 116,667.00</b>
Total Other Funds/Match:	<b>\$ 233,333.00</b>
Payment Rate:	<b>50%</b>
CFDA Number and Name:	<b>#90.601 /Economic and Infrastructure Development Grant Program</b>
Project Description:	<b>Replace a gravity fed wastewater ejector station with a submersible wastewater pump station</b>
Approved Indirect Cost Rate:	<b>N/A</b>
Period of Performance:	<b>October 1, 2021 – September 30, 2024</b>
Project Scope:	<b>As provided in the 2021 Economic Infrastructure Development application submitted on or before May 14, 2021, and in the project re-scope and budget documentation submitted on February 18, 2022.</b>

### ***Grant Provisions***

- I. **STATEMENT OF PURPOSE**—This agreement incorporates by reference the recipient's proposal properly submitted in accordance with NBRC procedures on or before May 14, 2021, and in the project re-scope and budget documentation submitted on February 18, 2022. The agreement implements a grant/investment

made under authorities of Northern Border Regional Commission to provide funding to the Grantee/Recipient and/or the Co-Recipient. Any other recipient of funding shall be funded through an award of a contract or subgrant. The scope of work included within the recipient's proposal constitutes the Grant Agreement purpose. To the extent that this agreement conflicts with the incorporate proposal, the agreement shall govern.

- II. ORDER OF PRECEDENCE—This grant agreement is subject to multiple sources of federal policy. Any conflict between or among these sources shall be resolved using the following order of precedence:
- a. Federal statutes, including [40 USC Subtitle 5](#);
  - b. Federal regulations including but not limited to 2 CFR Parts [25](#), [170](#), [180](#), [182](#), [183](#), and [200](#) in effect at the time the Grant Agreement is signed;
  - c. [NBRC Bylaws](#)
  - d. This Agreement, and
  - e. The most recent [NBRC Compliance Manual](#).

For ease of adoption and clarity, this agreement contains references to specific regulatory provisions that the recipient is required to follow. By signing this agreement, the recipient acknowledges that it has received either paper copies or electronic links to the provisions cited.

- III. FEDERAL AGENCY RESPONSIBILITIES—NBRC has overall responsibility for agency awarded funds including providing oversight for programmatic, financial, and administrative performance. The Federal Co-Chair is responsible for all actions on behalf of NBRC including entering, modifying, suspending, or terminating this Grant Agreement. NBRC may enforce the terms and conditions of this Grant Agreement utilizing procedures identified in 2 CFR 200.208, [2 CFR 200.339](#), [2 CFR 200.520](#), and [2 CFR 180](#).
- IV. RECIPIENT RESPONSIBILITIES—The recipient has full responsibility for the ongoing management of the project or activity supported under the Grant Agreement and for adherence to the federal requirements and Grant Agreement terms documented in this Grant Agreement. Although the recipient is encouraged to seek the advice of NBRC staff concerning the Grant Agreement, that does not diminish the recipient's responsibility for making prudent and sound judgments under the circumstances prevailing at the time that a decision is made nor does seeking advice shift responsibility for operating decisions to NBRC.
- V. NOTICES—All official notices concerning this Grant Agreement are to be delivered to the designated contact personnel whose names appear on the cover sheet of the Grant Agreement at the address designated. Such notices may be

delivered in person, by United States Postal Service, by private deliver service, or electronic mail.

- VI. LIABILITY—Nothing contained in this agreement permits the recipient to assert that it is a part of the United States Government or that the United States Government is liable for any of its actions. The recipient shall hold and save the Government, its officers, agents, and employees harmless from any liability of any nature or kind, including costs and expenses, for or on account of any and all suits for damage sustained by any person or persons or property by virtue of performance of this Grant Agreement.
- VII. SEVERABILITY—If any portion of this agreement is determined to be invalid, the remainder of the agreement remains in effect.
- VIII. TERMINATION—Any dispute arising under this agreement shall initially be addressed through good faith negotiation between the parties. However, this agreement may be terminated under terms outlined in [2 CFR 200.340](#).
- IX. STATEMENT OF ASSURANCES ([SF 424B—Non-construction](#); [SF 424D—Construction](#))—As part of the grant application process, the recipient executed a Statement of Assurances which contains a listing of numerous federal laws, executive orders, and regulations which may apply by their terms to this Grant Agreement.
- X. SUSPENSION AND DEBARMENT (2 CFR 180)—The recipient certifies, in accordance with [2 CFR 180.335](#), that neither it nor any of its principals is suspended or debarred from doing business with the Federal Government because of conditions covered under 2 CFR 180.
- XI. DRUG-FREE WORKPLACE ([2 CFR 182](#))- Recipient must comply with the drug-free workplace regulations.
- XII. HATCH ACT ([5 CFR 900](#))—The Hatch Act restricts the political activity of executive branch employees of the Federal Government and state or local officers or employees whose principal employment is in connection with an activity that is financed in whole or in part by loans or grants made by the United States or a Federal agency.
- XIII. STEVENS AMENDMENT ([P.L. 101-166, Section 511](#)). When issuing statements, press releases, requests for proposals, bid solicitations and other documents describing projects or programs funded in whole or in part with Federal money, all grantees receiving Federal funds, including but not limited to State and local governments, shall clearly state (1) the percentage of the total costs of the program or project which will be financed with Federal money, (2) the dollar amount of Federal funds for the project or program, and (3) percentage and

dollar amount of the total costs of the project or program that will be financed by nongovernmental sources.

- XII. USE OF FEDERAL AGENCY AGREEMENT NUMBER - The assigned NBRC Grant Agreement Number as listed for this Grant Agreement. **This Grant Agreement Number must appear on all correspondence and financial claims and other official communication.**
- XIII. OBLIGATION OF FEDERAL FUNDS—The total amount of federal funds obligated under this Grant Agreement is listed on page 2 of this Agreement as: “Amount of Federal NBRC Funds Awarded”. No claims above this amount will be honored by NBRC.

**The following items are required to be completed and filed with NBRC for the federal funds to be obligated for this project:**

- i. A signed copy of this Grant Agreement
- ii. Completed SF3881 - Automated Clearing House (ACH) Vendor/Miscellaneous Payment Enrollment Form.
- iii. Executed Compliance Manual Acknowledgement of Receipt Form

**These documents should be attached as separate files to an e-mail and sent to [admin@nbrc.gov](mailto:admin@nbrc.gov). The Grant Agreement number must be in the subject line of the email.**

- XIV. NOTICE TO PROCEED—**No work may begin on this project until an official Notice-to-Proceed issued by NBRC. Further, no documented non-federal matching or invoices generated by the recipient will be considered valid charges until the Notice-to-Proceed is issued by NBRC.**

**The following items must be completed and submitted to NBRC prior to issuance of a Notice-to-Proceed:**

- a. Completed Standard Form 3881 (Automated Clearinghouse (ACH) Vendor/Miscellaneous Payment Enrollment Form)
- b. Fully Executed NBRC Grant Agreement
- c. Executed NBRC Grant Administration and Compliance Manual Acknowledgment of Receipt Form
- d. Documentation of non-NBRC matching funds form ([NBRC Form 1002](#)) listing the total amount of funding and each funding source, together with letters of commitment for each funding source
- e. Signed contract with LDD for grant administration services or documentation of approved LDD waiver from NBRC. (This requirement is not applicable to an agency of State Government)
- f. All NEPA required documentation

- g. Executed SF428 Tangible Personal Property report on equipment being purchased with NBRC funds (if applicable)
- h. Executed SF429-A Real Property Report form for property being acquired and/or improved with NBRC funds (if applicable)
- i. Notice of Federal Interest (NFI) on property being acquired and/or improved with NBRC funds. (if applicable)

**These documents should be attached as separate files to an e-mail and sent to [admin@nbrc.gov](mailto:admin@nbrc.gov). If the required documents have previously been provided to NBRC, they do not need to be resubmitted. NBRC must have all these documents in our files before a Notice to Proceed will be issued. The Grant Agreement number must be in the subject line of the email.**

- XV. PAYMENT PROCEDURES— In order to receive payments, the recipient must electronically submit a [Standard Form 270](#) (Request for Advance or Reimbursement) to NBRC for the applicable period, to the email address: [admin@nbrc.gov](mailto:admin@nbrc.gov). NBRC does not process requests for advancement. Requests for reimbursement will be reviewed and process the request and will make payments based on the methods permitted under [2 CFR 200.305](#).
- XVI. DISCLOSURES—In accordance with [2 CFR 200.113](#), the recipient will immediately disclose to NBRC any violations of federal criminal statutes (18 USC) involving fraud, bribery, or gratuity violations.
- XVII. REPORTING
  - a. QUARTERLY PERFORMANCE REPORTING—The recipient is required to provide quarterly progress reports. **Reports are due from October 1<sup>st</sup> of the award year through to the closeout of the project.** Reports must be submitted along the following schedule, using the Performance Progress Report ([SF-PPR](#)) form.

Reporting Period: (Quarter 1) October 1 - December 31 -**Report Due January 31**

Reporting Period: (Quarter 2) January 1 - March 31 - **Report Due April 30**

Reporting Period: (Quarter 3) April 1 - June 30 - **Report Due July 30**

Reporting Period: (Quarter 4) July 1 - September 30 - **Report Due October 30**

**These are not an optional task for grantees. Progress reports are required even if no activity has taken place during the quarterly period. A final performance report covering the entire project must be submitted no later than 90 days after the end of the performance period. No payment requests will be processed until the progress reports are current.**

Reports must be sent to [admin@nbrc.gov](mailto:admin@nbrc.gov) with the Grant Agreement number in the subject line of the email.

- b. FINANCIAL REPORTS—In accordance with [2 CFR 200.328](#), a completed Federal Financial Report (Standard Form 425) is required within 30 days after the end of the federal fiscal year (i.e., by October 30). In addition, a final [Standard Form 425](#) must be submitted within 90 days after the performance period ends. **No payment requests will be processed unless financial reports are up to date.**

Reports must be sent to [admin@nbro.gov](mailto:admin@nbro.gov) with the Grant Agreement number in the subject line of the email.

- c. CLOSEOUT REPORTING —Five percent (5%) of the NBRC award will be held until all Project Close Out documents are received by NBRC.
- d. PERFORMANCE MEASURES—The recipient agrees to report on program performance measures and outcomes as part of its final progress report, and three years after the final progress report using the [Government Performance and Results Act](#) (GPRA) information collection document. The measures and outcomes that apply to this Grant Agreement are:

**As provided under the Economic Impact and Outcomes of the Project sections contained in the 2021 SEID application submitted on or before May 14, 2021, and in the project re-scope and budget documentation submitted on February 18, 2022.**

- e. OTHER REPORTING—The recipient will submit the following additional reports at the end of the project:
- i. 5-10 photos describing the project results must be submitted with the final progress report.
  - ii. An inventory of any equipment purchased as part of the project must be submitted with the final progress report. Equipment is defined as an item of tangible personal property having a useful life of more than one year and a unit cost of more than \$5,000. A depreciation schedule may be used for determination of fair market value.
  - iii. [Standard Form 429A](#) concerning any real property purchased as well as any recorded deed restrictions associated with the property must be submitted with the final progress report. Any leases of real estate developed as part of the project must also be submitted at that time.
- XVIII. APPROVED BUDGET—The total budget for this project is established as provided in the 2021 Economic and Infrastructure Development application and supporting documentation contained in the SF424cbw Budget Form and Budget Narrative submitted on or before May 14, 2021, and in the project re-scope and budget documentation submitted on February 18, 2022.
- XIX. PROGRAMMATIC AND BUDGETARY CHANGES—Under [2 CFR 200.308\(f\)](#), NBRC exercises its option to restrict cumulative transfers among direct cost

categories or programs, functions, or activities to ten (10) percent of the total budget as last approved whenever it has designated the recipient as subject to special conditions pursuant to [2 CFR 200.208](#).

- XX. NON-NBRC SHARE—Prior to issuance of a Notice-to-Proceed and any disbursement of grant payment, the recipient must identify the total project costs including any required matching share. Failure to satisfy any requirement for non-NBRC match by the conclusion of the project may lead to disallowance of federal funds already drawn and spent.
- XXI. PROGRAM INCOME—If program income is earned as a result of expenditures under this Grant Agreement, it must be spent on allowable eligible costs of the project and must be disbursed prior to draw down of additional federal funds. Under this Grant Agreement, program income will be applied under the deductive alternative described in [2 CFR 200.307](#).
- XXII. SUBAWARDS—Subawards of federal financial assistance are awards to lower tier organizations that assist them in carrying out a public program. Pursuant to [2 CFR 200.308\(c\)](#), NBRC approval is required for the recipient to subaward a portion of the funds under this Grant Agreement. Prior to making the subaward, the recipient must, using the criteria identified in [2 CFR 200.331](#), make a case-by-case determination that the nature of activity being carried out constitutes a subaward (as opposed to a contract) and that the entity to which the subaward is to be made is an eligible entity under the NBRC authorizing legislation (i.e., a state or local government, Indian tribe, or public or private organization described in Section 501(c) of the Internal Revenue Code of 1986 and exempt from taxation under Section 501(a) of that code). The recipient must prepare a subaward agreement to govern the programmatic and administrative activities of the subrecipient. The subaward agreement must contain the data elements identified in [2 CFR 200.332\(a\)](#) and incorporate applicable provisions of this agreement including those identified in the applicable Statement of Assurances (SF 424B or SF 424D). The recipient shall carry out mandatory oversight and enforcement actions as outlined in [2 CFR 200.332\(d\)](#) and [\(f\)](#) and may carry out discretionary oversight actions as outlined in [2 CFR 200.332\(e\)](#). **If your project includes a subaward component, please contact NBRC staff prior to making such awards.**
- XXIII. PROCUREMENT—Procurement of goods and services will be carried out following the recipient's own procurement procedures provided they meet the minimum standards established in [2 CFR 200.317-327](#) and Appendix II of 2 CFR 200. Methods of procurement must conform to procedures identified in the recipient's own procurement procedures and those identified in [2 CFR 200.320](#). The recipient must take all affirmative steps identified in [2 CFR 200.321](#) to assure that small and minority businesses, women's business enterprises, and labor surplus area firms are solicited and utilized when possible. The recipient must develop and maintain a code of conduct for officers, employees, and agents



which prohibits financial and familial conflict of interest and curtails solicitation or acceptance of gratuities in accordance with [2 CFR 200.318\(c\)](#).

- a. This agreement requires that all services necessary for design and engineering phases of the project be discharged by qualified personnel. Contracts for architect and engineering services shall be arranged using the competitive procedures identified in [2 CFR 200.320\(b\)\(2\)\(iv\)](#) under which price may not be used as a selection factor. Also, the recipient may not enter into a cost-plus percentage of cost or a cost plus a percentage of construction cost contract.
- b. In accordance with [2 CFR 200.318\(b\)](#), the recipient will exercise oversight to assure that contractors perform in accordance with the delivery requirements of the contract and that they comply with all terms and conditions. The recipient shall enter into a sound and complete agreement with any contractor which is enforceable in the jurisdiction where the contract is to be performed and which contains the applicable clauses of [2 CFR 200, Appendix II](#).
- c. In accordance with the policy of the United States Government, consistent with applicable law, use, terms and conditions of Federal financial assistance awards and federal procurements, recipients must maximize the use of goods, products, and materials produced in, and services offered, in the United States. Whenever possible, the recipient shall procure goods, products, materials, and services from sources that will help American businesses compete in strategic industries and help America's workers thrive. See the [January 25, 2021 Executive Order on Ensuring the Future is Made in All of America by All of America's Workers](#) for more information.

XXIV. PROPERTY TITLE, USE AND DISPOSITION—Title to real property, equipment, and supplies acquired by the recipient using funds from this agreement vests with the recipient. These assets shall be used for their original purposes if they are needed. The following policies apply to the different classes of property identified:

- a. REAL PROPERTY—Real property shall be used for its original purpose as long as it is needed. If no longer needed for its original purpose, the recipient must obtain disposition instructions from NBRC. Options available under [2 CFR 200.311\(c\)](#) are retention, sale, or transfer to a third party. In each case, a settlement of residual financial interests will be made. If real property is retained by the recipient, it shall be treated as being encumbered for a period of 20 years. If the recipient is not a state or local government, such encumbrance will be recorded as a deed restriction and a copy of the restriction must be provided to NBRC no later than the end of the performance period. The recipient must also prepare a [Standard Form 429A](#) with respect to each piece of real property acquired and submit a copy of NBRC in accordance with the reporting requirements of this agreement.



- b. **EQUIPMENT**—Equipment as defined in [2 CFR 200.1](#) is an item of tangible property having a useful life of more than one year and a unit acquisition cost of \$5,000 or more. Equipment may be used for its original purpose as long as it is needed and may be used on other activities of the recipient provided activities under this Grant Agreement receive first priority. However, such equipment is not to be used in a manner that competes unfairly with private commercial firms. An inventory of equipment purchased under the Grant Agreement will be submitted to NBRC at close-out. Items of equipment with a unit fair market value of \$5,000 or less may be retained without compensation to the federal government. Other items of equipment will be subject to disposition instructions as provided in [2 CFR 200.313\(e\)](#) and include retention, sale, or transfer to a third party. In each case, a financial settlement of residual financial interests will be made.
- c. **SUPPLIES**—Supplies acquired under this Grant Agreement shall be used only for purposes allowed under the Grant Agreement. If a residual inventory of unused supplies remains at the end of the Grant Agreement that has a fair market value of more than \$5,000 in the aggregate and the supplies are not needed for any other federally financed program, the recipient shall repay NBRC for its share of the fair market value.
- XXV. **EMPLOYMENT**—The recipient shall use its regular recruitment, hiring, and employment practices consistent with federal, state, and local law including but not limited to various non-discrimination policies which apply because of the status as a federal assistance recipient or as an employer. However, the recipient agrees that it will not employ, offer any office or employment to, or retain for professional services any person who (1) on the date that NBRC executed this Grant Agreement or within a one period ending on that date served as an officer, attorney, agent, or employee of NBRC and (2) occupied a position or engaged in activities which the Federal Co-chair determines involved discretion with respect to the Grant Agreement by NBRC.
- XXVI. **NON-RELOCATION**—By signing this agreement, the recipient attests that the NBRC funding is not intended to assist efforts by the recipient to induce the relocation or movement of existing jobs from one geographic region to another in competition for those jobs with the following exception: Financial assistance may be used as otherwise authorized by this subtitle to attract businesses to the region from outside the United States per [40 USC, Subtitle V §15501 \(f.\)](#) If NBRC determines that its assistance was used for such purposes, NBRC reserves the right to pursue appropriate enforcement action including suspension of payment and possible disallowance and recovery of funds from the recipient.
- XXVII. **COST ALLOWABILITY**—Cost charges to this Grant Agreement, whether direct or indirect, will be determined in accordance with Subpart E of [2 CFR](#)

- [200](#). These principles apply uniformly to state, local and tribal governments, institutions of higher education, and nonprofit organizations. The principles contain certain general tests of allowability that apply to all types of costs charged to the Grant Agreement and a list of selected items of cost that represent types of cost that are typically encountered by recipients and subrecipients in the course of administering a federal award or types of cost that, by their nature, the federal government refuses to allow. The detailed text of the cost principles identifies which the costs are allowable, which are not allowable, and which are allowable under certain circumstances or allowable. The proposed budget of the award was reviewed by NBRC to determine that the costs that are included therein are allowable. However, if, during the performance of this award, a cost occurs that is not included in the budget, it may still be allowable, based on the language in the cost principles. The recipient should take special care to review the listing contained in [2 CFR 200.407](#) which identifies costs that require prior approval, under certain circumstances.
- XXVIII. RECORDS RETENTION AND ACCESS—The recipient shall retain all financial and programmatic records that are pertinent to the Grant Agreement. The records shall be retained for at least three years following submission of the final financial and performance reports for the Grant Agreement. If any audit, claim, or litigation started before the expiration of the retention period, the recipient shall retain the records until such matters are fully resolved. If the recipient is subject to any other more rigorous retention period for the records, the records must be retained to meet that requirement. During the period of retention, the records are accessible to the Comptroller General of the United States, the federal awarding agency, an inspector general, independent auditor performing audits under the Single Audit Act and any of their duly authorized representatives for the purpose of audit, examination, and copying. The rights of access do not expire with the designated retention period but shall last as long as the records are retained. Records in the hands of the recipient are not subject to disclosure to the general public under the federal Freedom of Information Act. However, any records transmitted to NBRC are subject to that statute. Methods for collection, transmission, and storage of the records shall be consistent with instructions contained in [2 CFR 200.336](#).
- XXIX. AUDIT REQUIREMENTS—The funds made available under this agreement are considered to be a federal award within the meaning of [2 CFR 200.502](#). Accordingly, the expenditures that the recipient makes from this Grant Agreement count toward meeting the threshold amount of expenditures necessary to trigger an audit pursuant to the Single Audit Act and [2 CFR 200, Subpart F](#). Thus, if the recipient organization expends more than \$750,000 in covered federal awards during its fiscal year, it will arrange for an independent audit conducted by a qualified auditor or firm. The resulting audit report along with a completed SF-SAC and additional documents identified in

[2 CFR 200.511](#) must be submitted to the Federal Audit Clearinghouse not later than nine (9) months after the end of the recipient's fiscal year. Information about how to accomplish single audit submissions is available at <http://harvester.census/facweb/Default.aspx>.

- XXX. CONTINUING ACCOUNTABILITY—The recipient must assume continuing accountability for several matters that extend beyond the performance period. These include custody and maintenance of property that has been retained, records retention and access for records, and the discretionary right of the federal government to conduct audits and investigations on an as needed basis.



**Grant Agreement  
Between  
Northern Border Regional Commission (NBRC)  
And  
City of Barre, VT**

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**August 9, 2021**

**NBRC Grant Agreement Number: NBRC21GVT05  
Project Title: Pump station**

Recipient's Authorized Representative Name and Title (print)
Recipient's Authorized Representative (signature) <i>(By signing this document, you affirm that you have read this document and are prepared, and shall maintain the capacity, to carry out all the obligations that come with these Investment funds).</i>

Jonathan O'Rourke: \_\_\_\_\_ Date:  
Program Specialist | Northern Border Regional Commission

Andrea K. Smith: \_\_\_\_\_ Date:  
Program Director | Northern Border Regional Commission

## CITY COUNCILOR ON-BOARDING PROCESS

### What to Expect as a Councilor?

Most people remember their first day on a new Board or Council. Our goal is to make you feel welcome and provide you with the tools, knowledge and an orientation plan that will start you on a path to a successful career with the City of Barre. Councilors will receive this information, introductions to staff, and the ability to tour the City facilities. The tour may include discussion of safety and emergency response plans. You will also spend time speaking with the City Clerk/Treasurer. There will be some forms to complete for payroll and to receive a parking pass. The Mayor or mentor will provide an overview of what to expect in the days ahead and provide you with the opportunity to discuss any additional questions you may have. Note: If you are elected during a Ward Caucus, you may work with the Manager to set up meetings to introduce yourself to Department Heads, which can occur during facility visits.

### Needs for Day After Town Meeting Day:

- ❖ Meeting with City Manager or Designee for contact information for website and mailings
  - Mailing Address, personal email, phone contact
  - Place of work, work phone and other contact information as needed
  - Granite Name Plaque - Exec Asst to Manager
  - Business Cards - Exec Asst to Manager
- ❖ Receive Email Account and Portal Access from HR Administrator
  - Access PACIF University
  - Email setup and training on access
  - Supply username and Password to Staff Portal
- ❖ Meet with City Clerk/Treasurer for
  - Parking Permit
  - Councilor stipend, W-4 and I-9
    - Need to bring in two forms of identification (Passport, Driver's License, SS Card)
  - Oath of Office
- ❖ Provide information for mailing and to receive stipend (City Clerk/Treasurer)
  - Place contact information on City Website (Exec Asst to Manager)
- ❖ Audit/Conflict of Interest Form (sign if required, and provide to Manager for Auditor)
  - Requested each year as part of the Audit to note any conflicts of interest
- ❖ Overview of TIF District to assist with conversations with the contractor White and Burke

### Meetings within Two Weeks of Election:

- Meeting with the Mayor (Set up individually with all Councilors)
  - Discussion on Council Priorities
  - Discussion on concerns/issues

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- Improvements to be made to onboarding process
- Other questions you may have
- Meeting with the City Manager
  - Orientation/overview of City Mangers responsibilities and Operations
  - Orientation to the municipal budget and budgeting process
  - Orientation to Organizational Structure and Staffing
  - Introduction to Department Heads
- Meeting with City Clerk / Treasurer
  - Orientation to Clerk's Responsibilities
  - Orientation to Treasurer's Responsibilities
  - Other (include roles & responsibilities of serving on BCA & Board of Abatement (BOA))

## City Overview:

### What to expect in the months ahead?

You will meet regularly at Council meetings, which are typically every Tuesday at 7:00 p.m. Meetings may be cancelled if there isn't much to discuss, and the Council regularly takes one week a month off during the summer months. If there is no meeting, warrants are to be signed by the Mayor, the Council has designated a Councilor to sign if the Mayor is not available. Bodies of the City (which are Committees, Boards, Commissions, and work groups) will meet on schedules that each group will set up. You may attend any public meeting and may serve as a member of one or more of these bodies, also. These groups come before City Council to present recommendations or other items for action.

### List of Responsibilities of the Councilor

- Receiving Council Packets – Need to note if you want to receive this in paper or email
  - Currently all Councilors receive via email, along with meeting virtually.
- Review City Policy, Ordinance, Charter, and State Statutes – Can Request a “Policy Book”
  - Policies – Orientation and Review
    - Council Policies ([website](#))
      - Social Media Policy
      - Rules of Procure Policies
      - Email Use Policy
    - Operational and Personnel (Administrative) Policies
  - Charter and Ordinance ([website](#))
  - Vermont Statutes online ([website](#))
  - Agendas and Minutes ([website](#))
- Become familiar with the City Budget and review previous meeting minutes and agendas
  - Most recent Budget – passed/failed on Town Meeting Day ([website](#))
    - Depending on timing, current and upcoming Budget should be available
    - Water/Sewer Budget
    - Be aware of Capital Plan and Infrastructure Projects
    - Review the most recent Audit (On website and in annual report)

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- City Councilors are also members of the following:
  - Board of Civil Authority (BCA). There is an orientation book that will be provided from the City Clerk. (Three ring binder)
  - Board of Abatement
  - Liquor Control Board (licenses, annual renewals)
  - Joint Meetings for Central Vermont Public Safety Authority (CVPSA)
- Become familiar with the City Organization Chart and Department Heads
  - Organization Chart
    - Department Head to attend a council meeting (set up through Manager/Dept Head)
    - Department Heads include - Manager, Police Chief, Fire Chief, Public Works Director, Buildings and Community Services Director, Human Resources Administrator, Planning, Permitting & Assessing Services Director, Finance Director
  - Other items on the City's SharePoint site
    - Administrative Policies from the Manager's Office
    - City agendas, include drafts of upcoming agendas
    - Police Policies
    - Strategies and Priorities
    - Union Contracts (Collective Bargaining Agreements with 4 unions)

## Council Meetings and Decisions

- Council uses the latest version of Robert's Rules of Order
  - Suggest reviewing information out on the web vs. having a formal training/cheat sheet
- Mayor acts as Chair during the meeting; spokesperson outside of the meeting
- Councilors cannot act on behalf of the City unless directed to do so by Council
- Council procedures allow for at least one person present at meeting location, with 3 calling in, to make a quorum
  - Location meeting requirement has been waived during COVID.
- Be aware of difference between Charter and training materials on Vermont Municipalities
  - Of six councilors and Mayor, seven members of Council, Quorum is 4 (regardless of number in attendance)
    - 5 of 7 members needed for 2/3rd majority votes
  - Meeting Types (Special, Regular, Emergency)
    - Charter allows Mayor to call a Council Meeting with 4 hours' notice, rather than standard 24 hours' notice
- Public Hearings
- Quasi-Judicial Hearings
- Review Ground Rules (listed on each agenda)

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## Council Decorum

- Ground Rules for Debating
  - Rules may be reviewed periodically
  - Practice Mutual Respect
    - Assume Good Intent and Explain Impact
    - Ask Clarifying Questions
    - If off course, interrupt and redirect
  - Think, then A.C.T.
    - Alternatives – Identify All Choices
    - Consequences – Project Outcomes
    - Tell Your Story – Prepare Your Defense
  - Ethics checks
    - Is it legal?
    - Is it in scope (Charter, Ordinance, Policy)?
    - Is it balanced?
  - “ELMO” – Enough, Let’s Move On
    - Honor Time Limits
    - Be attentive, not repetitive
  - Be open minded to different solutions or ideas
    - Remarks must be relevant and appropriate to the discussion; stay on subject.
    - Don’t leave with “silent disagreement”
    - Decisions agreed on by consensus when possible, majority when necessary
    - All decisions of Council are final
  - No blame
    - Articulate Expectations of each other
    - We all deeply care about the City in our own way
    - Debate issues, not personalities
  - Electronics
    - No texting/email/or videogames during the meeting
    - No notes are taken during Executive Session

## Training

- Property and Casualty Intermunicipal Fund (PACIF) university and Select Board Institute
- Municipal Land Use
- Local Government Day (Capitol Plaza) (February – HR Admin sign up Councilors)
- State Government Municipal Day
- Vermont League of Cities and Towns (VLCT) Town Fair (Fall – HR Admin sign up Councilors)
- Sexual Harassment training
- Unconscious and Implicit Bias Training
- Special Council meeting dedicated to Grand list: BCA hearings, abatements, and errors & omissions. District Advisor (from VT Dept. of Taxes Property Valuation and Review)
  - To be set up after Town Meeting Day



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## Identify a Mentor

- Provide information for a senior Council member to contact to ask questions that will arise during the first few weeks on City Council.
- Serve as a contact and follow-up with the new Councilor for the first one to three months to help become acclimated.
- Some other roles the mentor may help with:
  - Tour the Facilities and Properties with the new Councilor.
  - Introduce the new Councilors to others in the City with whom they may have frequent communication.
- Follow up with the Councilor after meetings for the purposes of introductions and role clarity.

## City Facilities Tour (Group tours with Manager)

- City Hall (Departments: Manager; Clerk/treasurer; Finance; Public Works; Planning, Permitting and Assessing)
- Water Treatment Facility (WTF)
- Wastewater Treatment Facility (WWTF)
- Public Works Campus
- Alumni Hall, Auditorium, BOR (Civic Center Complex, or CCC)
- Public Safety Building – Fire, EMS and Police (PSB)
- Optional (or over Summer) – pool, parks, key projects; make aware of city properties
  - What other parcels does the city own (Barre Town (multiple parcels), Orange, East Montpelier, etc.)

## Reoccurring Annual Items (also check Agendas in SharePoint):

- January
  - 1st Public Hearing (2nd either Late Jan/early Feb) for Charter Changes
  - Warn Charter Changes and the Annual Meeting Warning, Accept petitions, ballot items
  - Review Budget/Presentation of the BSU budgets
  - Annual Report, Dedications, and Pictures
  - Charge Point Service Renewal
  - Community: Snow Sculpture Creation (BARRE PARTNERSHIP)
- February
  - Approve Highway Mileage Certificate
  - Approve No Appeal of Suit Pending the Grant List
  - Early Absentee voting begins
  - Informational Meetings for questions on the ballot
  - Community: Art in Windows, possible Ice Sculptures (Valentine's Day events) (Barre Partnership)
- March
  - Town Meeting Day
  - Certificate of Open Highway
  - Community: Art in Windows (BUUSD Students)

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- April
  - Community: Sunrise Service (Currier Park), Egg Hunt, Sexual Violence Awareness Week/Month
- May
  - Yard Waste Drop off at the Auditorium
  - Community: Green Up Day, Mother's Day, Car Show (Thunder Road) Makers Fair and BBQ (Vermont Granite Museum) Memorial Day Parade (Barre Area Veterans Council)
- June
  - Tax Anticipation Note
  - Current Expense Note (as needed)
  - Discuss City Council Appointments and Approvals
    - There are also Mayoral appointments and appointments by the City Manager
  - Community: Rock Fire, Sidewalk Sales, Father's Day, Concerts in the Park (Barre Partnership), Flag Day (Barre Area Veterans Council), National Pride Month
- July
  - Approve the Property Tax Rate/mail out tax bills
  - Approve Paving Contracts
  - Community: Barre Heritage Festival, Continued Concerts in the Park (Barre Partnership)
- August
  - Community: Continued Concerts in the Park (Barre Partnership)
- September
- October
  - Breast Cancer Awareness Month
  - Community: Downtown Trick-or-Treat, Employee Costume Contest, Pumpkin Carving (Barre Partnership)
- November
  - November 1st, extra mile day
  - Towing Contract and winter park ban
  - Free Holiday Parking request
  - Community: Window judging request (Barre Partnership), Barre 5k, Veteran's Day Parade (and sometimes Boy Scout Parade), Hunters Widow Sales, "Cider" Monday, Employee Appreciation Dinner, Holiday Parade
- December
  - Snow Bees/ Thunder Chickens Snowmobile request
  - Dollar Drop on Main Street
  - Council Meeting to warn 1st and 2nd Public Hearing for Charter Changes
  - Audit Presentation
  - Community: Ugly Sweater Day, Winter Vigil (Currier Park)
- Entertainment Licenses for year-round Events: Barre Opera House, Old Labor Hall, Barre Elks Club, Gusto's, Ladder 1 Grill, Mulligans, Studio Place Arts, American Legion, Vermont Granite Museum

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## Items for Consideration for City Council

Below is a listing of items that may occur at different times throughout the year:

- Appointments:
  - Animal Control Officer
  - Boards, Committees, Commissions (See Below)
- Approval of:
  - Accept donations (monuments, benches, etc.)
  - Animal Holding Agreements
  - Bonds
  - Building Permits
  - Closing the Grand List (after any contested properties are resolved)
  - Current Expense Note – CEN (May 2011 Flood)
  - Downtown Designation Renewal (5 years)
  - Easements
  - Error and Omissions Report by City Assessor
  - Fee Schedule changes (varies on fees and timeline)
    - Civic Center Complex Rate increases
    - Set Water/Sewer Rates
  - Business, Food and Entertainment licenses
  - Grants (varies, see below)
  - Letters of Support
  - Land and Timber Sales
  - Land Option and Purchase Agreements
    - Sales of property like Ward 5 School
  - Plans for the City (varies, see below)
  - Ratify Barre Community Justice Center (GBCJC) Board of Directors (varies)
  - Ratify Steel Workers/Department of Public Works (DPW)/Firefighters (IAFF)/Police contracts
    - Listen to Union Grievance Appeals (varies)
  - Processions/parades and other street closures
  - Parking Lot Lease Agreements
    - Lease of Sidewalk usage
  - Resolutions
  - Set Tax Rate (July)
  - Staffing items
    - Annual Evaluation of the City Manager
    - Hiring City Manager
    - Set the City Clerk/Treasurer Compensation
  - Tax Anticipation Notes - TAN (June)
  - Tax Sales (varies)
  - Utility Relocation Agreements
  -

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- Capital Equipment Purchases
  - Ambulances, fire trucks, dump trucks, tractors, vactors, etc.
- VT Agency of Transportation (VTRANS) Annual Financial Plan (March)
- **Award**
  - Audit contract (every three years)
  - Heating Oil and Fuel Bids
  - Mowing Paving Bids (Annual)
  - Supplies Bid (Annual)
- **Funds**
  - Keith Fund Policy
    - Donations to 2012 Flood and Fuel Campaign
    - CVCAC (Capstone) Fuel Assistance Program
  - Brusa Trust
    - Recreation Program Scholarships
    - Shakespeare Program at Highgate
  - Revolving Loan Fund with Downstreet
- **Grant Applications (varies with group and timeline)**
  - Historic Grants
  - “Last Chance” Mitigation Grant
  - USDA Rural Development Grant
  - Community Development Block Grant
  - Circle/Barre City Policy Arrest Grant
  - Downtown Transportation Fund Grant
  - Pedestrian Program Grants
  - VT Buildings and General Services (BGS) Grants
  - Granite City Grocery Grant Application
  - Federal Arrest Grant Program
  - Department of Justice Grant
  - DTF Grant
  - VTrans Grant
  - Century 21 Grant
  - Vt Agency of Natural Resources (ANR) Ecosystem Restoration Grant
  - Water Asset Management Grant
  - ERP Grant
  - Clean Diesel and Clean Water Initiative Grants
  - VCDP Scattered Sites Grant
  - Municipal Roads Grant
  - Asset Management Grant
- **Review**
  - Capital Equipment Plans and Infrastructure Projects
    - Storm Culvert Replacements (as funded)
    - Facility repairs and improvements (as funded or emergency repair)
    - Wastewater Treatment Facility (WWTF) Digester

- Legislative changes
  - Ask for Representatives and Senators to give presentation as needed
- Manager's Municipal (General Fund) Budget
- Meeting Schedule of City Council
- Legal Matters – Can be in Executive Session
- Letters, Thank you's, Awards by our City Staff
- Attend Dedication, Retirement, and Ribbon Cutting ceremonies/ Open Houses
- **Municipal Plans:**
  - National Flood Insurance Program
  - HR Plan – staffing (do we have one?)
  - 2009 Stevens Branch River Corridor Management Plan
  - Hazard Mitigation Plan
  - Source Water Protection Plan
  - Solid Waste Implementation Plan (SWIP)
  - Capital Improvement Plan/Equipment Plan
  - Energy Plan
  - Parks and Recreation Plan
  - Open Space Plan
  - Long Range Bicycle and Pedestrian Plan
  - Gunners Brook Mitigation Plan
  - North Main Street to Summer Street Plan
  - Housing Distribution Plan (2008 Regional Planning Commission)
  - 2020 City Plan, adopted in 2014
  - VELCO's Long-Range Transmission Plan
  - 2011 Rapid Response Plan
  - Emergency Operations Plan
  - Materials Management Plan
- **Partner Updates (examples)**
  - Aldrich Library
  - Barre Area Development Corp. (BADC)
  - Barre Partnership
  - Barre Housing Authority (Quarterly update? Do we get any reporting?)
  - Central Vermont Public Safety Authority (CVPSA)
  - Vermont Granite Museum (VGM)
  - Green Mountain Transit (GMTA) (Annually?)
  - District Offices of Dept of Health, VT Department of Corrections (DOC), etc. (annually?)
  - Granite City Grocery
  - Central Vermont Solid Waste Management District (CVSWMD)
  - JROTC Demonstration of National Drill Competition
  - Boy Scout/Eagle Scout Presentations
  - Presentations from College/University Students on areas of improvement in the City
  - Spaulding High School (SHS) History Project Presentations

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- Board, Committees, Commissions
  - Civic Center Committee
  - Civilian Oversight and Advisory Board
  - Paths Routes and Trails Committee
  - Development Review Board (DRB) (separate entity)
  - Transportation Advisory Committee (Annually?)
  - Americans with Disabilities Act (ADA) Committee
  - Planning Commission
  - Cemetery Committee
  - Cow Pasture Committee
  - Dog Park Committee
  - Recreation Committee
  - Mathewson Playground Committee
  - Animal Control Committee
- Staff
  - Financial Status Report (Financial Director)
  - Status updates from our Inspection Program (Annually?)
    - Vermont Youth Conservation Corps
    - Housing Inspection Program



# • *City of Barre, Vermont*

## *“Granite Center of the World”*

Steven E. Mackenzie, P.E.  
City Manager

6 N. Main St., Suite 2  
Barre, VT 05641  
Telephone (802) 476-0240  
FAX (802) 476-0264  
[manager@barrecity.org](mailto:manager@barrecity.org)

To: Mayor Jake Hemmerick and the Barre City Council

From: Steven Mackenzie, P.E., City Manager

Re: Department Head Reports

Report Date: March 4, 2022

In order to keep you informed of the Department activities of the office, I'm forwarding this report of activities of the City staff for the previous Friday - Thursday. If there are any additional questions please do not hesitate to ask.

### **1. CLERK/TREASURER'S OFFICE:**

- The annual town meeting elections were held Tuesday, March 1<sup>st</sup>, at the auditorium. Just under 1,300 voters participated between absentees and in-person voters. There were a couple issues during the day:
  - Absentee ballots were difficult to run through the tabulators due to the folds in the ballots. The printer had folded the ballots mechanically, which created hard creases in the ballots. They were folded correctly, observing the restrictions on where the folds need to happen (not through ovals or timing marks), but the hard creases were difficult to flatten out when running the ballots through the tabulators. We did everything we could to iron them out, and were mostly successful with Wards 1 & 3, but were less successful with the tabulator being used for Ward 2. Eventually I made the decision to follow statute (17 VSA sec. 2493) which allows votes to be transferred from unreadable ballots to readable ballots. The statute says such transfers may be made "...by a pair of election officials, who are not members of the same political party...". However, 17 VSA sec. 2455 says (in part) "When the provisions of this title require two or more election officials of different political parties to perform an act, that political party representation requirement shall not be required if attempts to conform to it were not successful." Because of the number of ballots we needed to transfer, I established three pairs of BCA members and election workers to transfer the ballots. I did not have enough people available to make pairs of people from different political parties. They followed the procedures as are laid out in the Vermont Vote Tabulator Guide (available on the [Secretary of State's website](#)). We transferred 133 ballots, most of them from Ward 2.

- At the end of the evening, I was closing the election on the three tabulators used for the town meeting ballots (1 tabulator per ward). The Ward 1 and Ward 3 tabulators closed successfully, but the Ward 2 tabulator would not close, using the procedures as laid out in the aforementioned Tabulator Guide. I contacted technical support at LHS Associates (the company that programs the tabulator memory cards, and provides annual maintenance and tech support). They walked me through the process of shutting down the malfunctioning tabulator and transferring the memory card to another machine. We were then able to close the election and run the results tape. The final confirmation that the results were accurate was matching the totals from the tapes with the total number of voter names checked off the entrance checklists.
- All proposed charter changes were approved by the voters. The materials will be submitted to the VT State Archives and Records Administration (VSARA), as per statute. The hope is to have them approved by the legislature this session, so they will go into effect by July 1<sup>st</sup>.
- Approved vendor for the VT Homeowners Assistance Program (VHAP) for assistance with property taxes, mortgages, utilities, and condo or homeowner association fees, which is being administered by Vermont Housing Finance Agency. Downstreet is providing assistance to those interested in registering for the program.
- Also participating in the Low Income Household Waste/Water Assistance Program (LIHWAP) being administered through DCF Economic Services. This program is offering funding support for delinquent water/sewer bills.
- 2022 dog licenses are on sale. All dogs are required to be licensed by April 1<sup>st</sup>.
- Liquor license renewals have been mailed to all license holders. All liquor licenses expire the end of April.

## **2. BUILDING AND COMMUNITY SERVICES:**

- I participated in the Department Head Zoom meeting on Monday.
- The VPA girls' basketball tournament opened on Monday evening at the AUD with two semi-final games. The semi-final rounds continued on Wednesday and Thursday evenings with the championships scheduled for three games on Saturday.
- On Monday evening, I assisted with the set-up for voting following the basketball games.
- Town Meeting Day voting was held on Tuesday at the AUD.
- The Spaulding girl's hockey team hosted a play-off game on Tuesday evening at the BOR.
- The U-32 girl's hockey team also hosted a play-off game at the BOR on Tuesday evening.
- On Tuesday evening, I closed the AUD after voting and assisted the City Clerk with packing up voting materials.
- The DMV held CDL testing on Wednesday in the Civic Center parking lot.
- I participated in a phone conference with representatives from Pike Industries regarding their training event being held in the AUD March 22 & 23.
- I met with the Manager on Thursday regarding ongoing BCS projects.



- On Thursday, I attended a meeting with the Manager, the DPW Director and representatives from New England Air regarding the combustion air project for the City Hall boiler room.
- I met with Kate Alberghini from Green Up Vermont to accept delivery of our free bottle filling station that will be installed in City Hall. We received this as we were awarded a grant from Green Up Vermont, the Agency of Natural Resources and the Chittenden Solid Waste District.
- Thursday evening I met with Sue Higby, Professor Kelly and 4 engineering students from Norwich University at the AUD for a tour. Professor Kelly and his students will be working on a project this semester and next year outlining plans for expanding the locker rooms, officials' dressing room(s) and possibly renovating restrooms in the AUD. This is a no charge project that will result in the City having design plans that could be turned over to a licensed engineer for a renovation project.
- I participated in 2 zoom meetings on Friday regarding the upcoming boys' basketball tournaments beginning March 7.
- The Spaulding girls' hockey team hosted a semi-final game on Friday evening at the BOR.
- Donny assisted with plowing at the Civic Center during the week as well as plowing at Elmwood and Hope Cemeteries.
- The Facilities staff was busy with set ups and teared downs at the AUD for basketball and voting as well as staffing all the basketball and hockey play off games.

## **2a. RECREATION:**

- Time was spent on the swimming pool general information flyer. A Recreation Committee member is assisting.
- Continued working on the Egg Hunt, something that will continue daily as time permits. Prepared and posted an Egg Hunt promo. This will be a great event as folks are ready for an event that will allow youngsters to have fun and community members to see one another. This is a joint effort with the Town.
- This week was primarily scheduling of the B.O.R. ice as teams earn home games, set up practices based on if they win and continue, etc. U-32 is using our ice as their home base and schedules were created for both their teams. Telephone calls and emails as the public inquires about tickets, etc.
- Worked on the grant application for the summer. Connected with potential program leaders, etc.
- Busy week at the Civic Center with local teams earning home ice as well as a trip to the quarter finals and then finals at the AUD.

## **3. DEPARTMENT OF PERMITTING, PLANNING AND ASSESSING:**

### **Planning – Janet – the highlights (Monday through Friday):**

- Participated in department head meeting Monday morning;
- Participated in the bi-weekly BADC meeting with the Executive Director Monday afternoon;

- Attended the CVRPC Executive Committee meeting Monday afternoon;
- Attended the Energy Committee regular meeting Monday evening;
- Rescheduled Saturday March 5 special energy committee meeting to March 19 at the request of the chair;
- Notified DRB members there was no hearing for this week;
- Updated agendas for the website for the DRB meetings;
- Completed the energy committee meeting minutes from Monday night's meeting – 2 of the 3 members intend to resign in the next couple months;
- Met with the Manager Wednesday morning regarding specific items;
- Received copy of grant application from Fire Chief Brent for filing;
- Permit Administrator work: see below;
- Assessor work: see below;
- Answering questions, phone calls, assisted fellow staff, timesheets, this weekly report write-up, etc.

**Permitting – Janet – the highlights (Monday through Friday):**

- Issued 4 electrical permits;
- Issued 2 zoning permits;
- Issued 6 building permits;
- Met with Deputy Fire Chief to go through building applications for approval;
- Spent a lot of time on the phone with contractors and developers regarding proposed work, and potential work, how zoning works and the zoning districts;
- Sign information requests;
- Met with a property owner who wants to add on and expand their single family home;
- Worked with one property owner who is adding an accessory dwelling unit to his home;
- Working with a surveyor on a Hill Street property from an owner in California that wants to put townhouses on the property and needs to understand the topography of the site;
- Friday was returning 25 phone calls and answering questions;
- Copies files and emailed copies to attorneys, researchers, etc.

**Assessing Clerk – Kathryn (Monday through Friday):**

- Regular office tasks: permit copies into databases, address changes, mapping updates and sending information to our GIS company from maps filed in the clerk's office; filing, checking Grand List items, Street numbers, corrections, e-mail messages, phone calls, etc.;
- Processed 10 property transfer returns this week for input into all systems;
- Sent out 6 map copies and 12 lister cards for those requesting them;
- Started doing downloads of homestead filings, and have downloaded 107 to being the check to make sure all is correct and each category is checked – year to date total is 388;
- Have input 133 of 182 sales currently on the list, into the VTPIE software (replacing the NEMRC Grand List module) for the sales study, mapping connection, homestead filing, etc.;
- Sent out the February 2022 property transfers list to all departments for database updating.

**Interim Assessor-Janet – the highlights (Monday through Friday):**

- Current Use work – valued land for potential purchase that is in Current Use, and what implications there might be deciding who will remove it from Current Use;
- Department Director continuously checking assessor email and phone inquiries;

- Department Director also sending out lister cards upon inquiry.

#### 4. DEPARTMENT OF PUBLIC WORKS:

##### **Wastewater Treatment Facility**

Daily sampling and testing for process control requirements permit reporting

- ✓ 02-24 Grease all Sump Pumps
- ✓ 02-25 Unplug Heat Exchanger (Rags)
- ✓ 02-28 Grease Both Primary's
- ✓ 03-02 Skim Sludge from both Primary's
- ✓ Total Gallons of Wastewater thru Plant 16,899 Million Gallons, Solids Pumped to Digester 9794 Gallons, Solids out of Digester to Drying Beds 80 yards into 2 Trucks from Canada

##### **Sewer Department**

- ✓ 02-24 N Main Pump Station check, check manholes and catch basins, Elm St. pump and jet lines
- ✓ 02-25 Sewer backup on Hill St. and RR Crossing, check N Main Pump Station, check catch basins and manholes
- ✓ 02-28 Check N Main Pump Station, check sewer manholes
- ✓ 03-01 Check N Main Pump Station,
- ✓ 03-02 22 Second St. called with sewer backup, Vine St., ran three lines and cleaned lines, Woodland Drive helped the Town of Barre with our Sewer vacuum truck, checked manholes on Woodland Drive, Onward St. and Marcell Ave.

##### ✓ **Water Treatment Facility**

State required lab testing for compliance, Chemical tank/ chemical feed monitoring, Outdoor Buildings/Grounds Maintenance, Indoor Cleaning/Housekeeping

- ✓ 02-24 State fluoride sample, Iron and Manganese testing, clean turbid meters, Flush/thaw carbon drain line
- ✓ 02-25 Distribution Chlorine Residuals- 3 sites, Distribution pump station check-2 sites, Outdoor maintenance (plowing/shoveling)
- ✓ 02-28 Distribution Chlorine Residuals- 3 sites, Distribution pump station check-2 sites
- ✓ 03-02 Weekly generator inspection, Plant cleaning/housekeeping, Distribution Chlorine Residuals- 3 sites, Distribution pump station check-2 sites

##### **Water Department**

- ✓ 02-24 truck 14 maintenance, S Main St.& Ayers St. mark out service,
- ✓ 02-25 West Hill tank, deliver shut off notices, dig safe Bailey St.,
- ✓ 02-28 West Hill Tank, Shut off water on Allen St. to Barre City Elementary Middle School, open 12" valve, water maintenance to bleeders, truck #14 maintenance
- ✓ 03-01 Allen Street water off to Barre City Elementary Middle School, help with salting streets

- ✓ 03-02 West Hill Tank, 75 Woodland Drive new meter install and touch pad, read meter at Pump Station

### **Street Department**

- ✓ 02-24 push up snow dump site, scrap off ice on roads, grease trucks, fix chains on truck 29, fuel up truck and load with salt and sand, WWTP gas tank installed with backhoe, get Bob Cat's ready for next storm, hot box, repairs to plows and winter maintenance
- ✓ 02-25 Plow & Salt sidewalks and streets
- ✓ 02-28 Haul snow from parking lots, put chains on trucks, paperwork, work on salters, plow/salt and sand sidewalks and open up crosswalks, fill salt carts, winter maintenance to equipment, mix up salt and sand, maintenance to truck #30, #40 and snow blower
- ✓ 03-01 Salt and sanding streets
- ✓ 03-02 Plow and salt streets, remove scrap metal and tires from shop, push up snow dump sites, mix up salt and sand pile, winter maintenance to plow on truck 21, maintenance to truck 23, snow blower and Police Dept. #4, salt Ped-way on Pearl Street, checking and clearing catch basins for water flow, pick up snow in parking lots, and helped Water Dept. Barre Town sewer problem

## **5. FINANCE DIRECTOR:**

- Completed a risk assessment document required for a grant application
- Tuesday – Closed for Town Meeting Day
- Began month-end reconciliations for February
- Completed the financial section of a desk-assessment checklist for an upcoming site-visit for the PD STOP grant
- Met with Manager Mackenzie for our bi-weekly coordination meeting
- Prepared PD premium pay spreadsheet
- Reviewed and approved AP Invoices

## **6. DEPARTMENT OF PUBLIC SAFETY:**

### **6a. FIRE DEPARTMENT:**

Weekly Fire Activity Report to follow this memo.

### **6b. POLICE**

Police Media Logs to follow this memo.

**Copy of Departmental Activity Report**

Current Period: 02/20/22 to 02/26/22, Prior Period: 02/13/21 to 02/19/21

00:00 to 24:00

All Stations

All Shifts

All Units

All Activity Types

Category	Current Period		Prior Period	
	Count	Staff Hrs	Count	Staff Hrs
<b>Dispatch/Remote Station Incidents*</b>				
EMS Incidents	0	0.00	0	0.00
NFIRS Incidents	0	0.00	0	0.00
	<u>0</u>	<u>0.00</u>	<u>0</u>	<u>0.00</u>
<b>Fire Alarm Situations</b>				
Dispatched and cancelled en route	1	0.66	3	1.73
Emergency medical service (EMS) Incident	30	56.37	27	70.62
Mobile property (vehicle) fire	0	0.00	1	2.20
Rescue or EMS standby	1	3.00	2	5.00
Rescue, emergency medical call (EMS),	2	1.17	0	0.00
Steam, Other gas mistaken for smoke	0	0.00	1	0.64
Structure Fire	1	2.68	0	0.00
System or detector malfunction	0	0.00	1	0.36
Unintentional system/detector operation	1	1.40	0	0.00
Water problem	0	0.00	1	2.60
Wrong location, no emergency found	3	1.97	1	0.64
	<u>39</u>	<u>67.25</u>	<u>37</u>	<u>83.79</u>
<b>Hydrant Activities</b>				
Flow Tests	0	0.00	0	0.00
Inspections	0	0.00	0	0.00
	<u>0</u>	<u>0.00</u>	<u>0</u>	<u>0.00</u>
<b>Non-Incident Activities</b>				
BAY FLOOR WASH	3	1.50	0	0.00
COMP TIME USED	1	24.00	0	0.00
COVID 19 SCREENING COMPLETED	0	0.00	27	2.48
DAY SHIFT COVERAGE	2	24.00	0	0.00
FD VEHICLE FUELING - DIESEL	4	0.74	0	0.00
FILL IN	1	8.50	0	0.00
NIGHT SHIFT COVERAGE	2	24.00	0	0.00
ON DUTY	21	497.50	26	600.00
SICK TIME USED	2	48.00	1	24.00
VACATION USED	1	24.00	2	48.00

\* Staff hours for Fire Alarm responses that have an associated EMS alarm record are considered shared hours. Shared hours are posted only with the EMS alarm responses to avoid duplication of staff hours in totals.

**Copy of Departmental Activity Report**

Current Period: 02/20/22 to 02/26/22, Prior Period: 02/13/21 to 02/19/21

00:00 to 24:00

All Stations

All Shifts

All Units

All Activity Types

Category	Current Period		Prior Period	
	Count	Staff Hrs	Count	Staff Hrs
<b>Non-Incident Activities</b>				
VEHICLE FUELED (LISTED IN COMMENT AREA)	0	0.00	1	0.25
WASH VEHICLES	0	0.00	3	1.50
WASHING VEHICLES	3	1.50	0	0.00
	<u>40</u>	<u>653.74</u>	<u>60</u>	<u>676.23</u>
<b>Occupancy Inspections/Activities</b>				
ALARM TESTING/MAINTENANCE	0	0.00	2	0.00
BOX TESTING	4	0.17	0	0.00
FIRE DRILL	0	0.00	1	0.00
	<u>4</u>	<u>0.17</u>	<u>3</u>	<u>0.00</u>
<b>Training</b>				
BUILDING WALK THROUGH	4	6.00	0	0.00
PROTOCOL REVIEW	0	0.00	1	1.00
PULLING HOSE LINES	0	0.00	5	5.00
PUMPING	4	5.32	0	0.00
SEARCH AND RESCUE	7	15.00	0	0.00
TRUCK 30 SET UP AND OPERATIONS	2	2.00	0	0.00
	<u>17</u>	<u>28.32</u>	<u>6</u>	<u>6.00</u>

\* Staff hours for Fire Alarm responses that have an associated EMS alarm record are considered shared hours. Shared hours are posted only with the EMS alarm responses to avoid duplication of staff hours in totals.

Incident Number	Date/Time	Call Type	Street Name	Media/Press Summary
22BA001745	02/24/22 22:40	Assist - Agency	Hollow Inn	Agency Assist with Welfare Check on South Main Street.
22BA001744	02/24/22 22:39	TRO/FRO Service	S Main St	TRO service barre city
22BA001743	02/24/22 20:24	Suspicious Vehicle	N Main St	Suspicious vehicle on North Main St.
22BA001742	02/24/22 20:17	Mental Health Issue	Budget Inn	Mental Health Issue on North Main Street
22BA001741	02/24/22 19:51	Assist - Agency	Fourth St	Agency Assist Attempting to locate individual for Welfare Check
22BA001740	02/24/22 23:06	Assist - Other	Fisher Rd	Assist with Evidence Collection and Processing
22BA001739	02/24/22 19:01	Prisoner	Fourth St	Arrest on In-state Warrant on Fourth Street.
22BA001738	02/24/22 19:00	Prisoner - Lodging/Releasing	Fourth St	Prisoner Lodging on Fourth Street.
22BA001737	02/24/22 18:27	Traffic Stop	N Main St	
22BA001736	02/24/22 18:18	Mental Health Issue	Fourth St	Mental Health Issue on Fourth Street.
22BA001735	02/24/22 17:28	Assist - Other	S Main St	Public Assist on South Main Street
22BA001734	02/24/22 17:22	Accident - LSA	The Hollow Inn	
22BA001733	02/24/22 17:01	Property - Lost	N Main St	Lost Property on North Main Street
22BA001732	02/24/22 16:40	Domestic Disturbance	Highgate Dr	Domestic disturbance on Highgate Drive.
22BA001731	02/24/22 16:06	Motor Vehicle Complaint	Vt Rt 62	Motor Vehicle Complaint on Main Street
22BA001730	02/24/22 15:13	Noise	Tremont St	Noise on Tremont Street
22BA001728	02/24/22 12:36	Accident - Non Reportable	S Main St	
22BA001727	02/24/22 10:14	Subpoena Service	Fourth St	
22BA001726	02/24/22 08:45	Larceny - from Motor Vehicle	Ayers St	Larceny from a motor vehicle
22BA001725	02/24/22 08:02	Training-In-Service	Fourth St	training
22BA001724	02/24/22 05:56	Accident - Injury to person(s)	VT Rt 62 / Berlin St	Traffic crash on VT Rte 62 at Berlin St.
22BA001722	02/24/22 02:40	Noise	Pleasant St	Officers responded to a noise complaint on Pleasant St.
22BA001721	02/24/22 01:30	Noise	Keith Ave	Noise complaint, yelling on Keith Ave.
22BA001720	02/23/22 22:17	Assist - Public	Fourth St	Citizen assist
22BA001719	02/23/22 21:02	Fraud	Hollow Inn	Report of false pretenses on South Main Street.
22BA001718	02/23/22 20:33	Suspicious Event	Cottage St	Suspicious Event on Cottage Street.
22BA001717	02/23/22 20:07	Assault - Aggravated	Prospect St	



Incident Number	Date/Time	Call Type	Street Name	Media/Press Summary
22BA001716	02/23/22 20:00	Traffic Stop	Washington Street	3-8-2022 Council Packet Traffic stop for speeding on Washington Street. <span style="float: right;">Page 49</span>
22BA001715	02/23/22 19:53	Traffic Stop	Washington St / AJ Sunoco	Traffic stop for speeding on Washington Street
22BA001714	02/23/22 19:42	Alarm - Security	Allen St	Alarm on Allen Street.
22BA001713	02/23/22 19:22	Traffic Stop	N Main St	Traffic stop for defective equipment on N Main Street
22BA001712	02/23/22 19:11	Traffic Stop	N Main St	Traffic stop for speeding on N Main Street
22BA001711	02/23/22 19:02	Traffic Stop	N Main St	Traffic stop for defective equipment on N Main Street.
22BA001710	02/23/22 18:50	Traffic Stop	N Main St / Granite Museum	Traffic stop for speeding on N Main Street.
22BA001709	02/23/22 18:35	Directed Patrol - Motor Vehicle	South Main Street	Directed Patrol on South Main Street
22BA001708	02/23/22 18:31	Traffic Stop	N Main St	Traffic stop for speeding on N Main Street.
22BA001707	02/23/22 18:22	Traffic Stop	N Main St	Traffic stop for defective equipment on N Main Street.
22BA001706	02/23/22 18:03	Assist - Agency	Camp St	Agency Assist on Camp Street
22BA001705	02/23/22 17:18	Assist - Public	Mathewson Playground	Drug Paraphernalia located on Elm Street, disposed of.
22BA001704	02/23/22 18:32	Directed Patrol - Motor Vehicle	Summer St	Directed patrol on Summer St.
22BA001703	02/23/22 15:43	Assist - Agency	Fourth St	Agency assist
22BA001702	02/23/22 15:34	Traffic Stop	Camp St	
22BA001701	02/23/22 15:17	Traffic Stop	City Hall Park	
22BA001700	02/23/22 15:15	Assist - Agency	Hall St	agency assist barre city
22BA001699	02/23/22 15:10	Traffic Stop	Elm St	
22BA001698	02/23/22 14:49	Larceny - from Motor Vehicle	Orchard Ter	larceny barre city
22BA001697	02/23/22 14:26	Accident - Property damage only	Pouliot Ave	For report only
22BA001696	02/23/22 12:30	Traffic Stop	Jefferson St #402	Traffic stop for cell phone use. Operator found to have an active warrant.
22BA001695	02/23/22 12:28	Assist - Public	Washington St	public assist barre city
22BA001694	02/23/22 11:51	TRO/FRO Service	Washington St	Served TRO on Washington Street.
22BA001693	02/23/22 11:43	Assist - Public	Prospect St	Citizen assist on Prospect Street.
22BA001692	02/23/22 10:47	Assist - Other	N Main St	assist other barre city
22BA001691	02/23/22 10:08	Needle Disposal	Church St / Elm St	needle disposal barre city
22BA001690	02/23/22 10:00	Traffic Stop	Prospect St	Traffic stop for speeding on Prospect Street.
22BA001689	02/23/22 09:34	Training-In-Service	Parkside Ter	
22BA001688	02/23/22 09:00	Directed Patrol - Other	Church St / Elm St	DPAT barre city
22BA001687	02/23/22 08:57	Directed Patrol - Motor Vehicle	Allen St	Directed patrol- traffic enforcement on Allen Street.

Incident Number	Date/Time	Call Type	Street Name	Media/Press Summary
22BA001686	02/23/22 06:32	Noise	N Main St	3-8-2022 Council Packet <span style="float: right;">Page 50</span>
22BA001685	02/23/22 06:32	Winter Ban Parking - Returns	Fourth St	
22BA001684	02/23/22 06:03	Directed Patrol - Motor Vehicle	Maple Avenue	Directed patrol on Maple Ave.
22BA001683	02/22/22 22:39	Assist - Public	Fourth St	Public Assist on Fourth Street.
22BA001682	02/22/22 22:15	Eluding Police	Plain St	
22BA001681	02/22/22 22:14	Suspicious Vehicle	Highgate Dr	Parking complaint at Highgate
22BA001680	02/22/22 21:25	Traffic Stop	S Main St / Quarry St	Traffic Stop on South Main Street for operating at night without rear lights.
22BA001679	02/22/22 21:19	Traffic Stop	N Main St	stop for a Restricted aftermarket light on N Main St
22BA001678	02/22/22 21:09	Traffic Stop	n main st / walgreens	Traffic stop for no plate on N Main St
22BA001677	02/22/22 21:05	Traffic Stop	Park St	
22BA001676	02/22/22 20:57	Directed Patrol - Motor Vehicle	South Main St	Directed Patrol on South Main Street
22BA001675	02/22/22 20:23	Traffic Stop	Camp St	
22BA001674	02/22/22 20:20	Assist - Public	N Main St	Public assist at N Barre Manor
22BA001673	02/22/22 20:02	Threats/Harassment	N Main St	Report of Stalking and Harassment on North Main Street.
22BA001672	02/22/22 19:56	Directed Patrol - Motor Vehicle	Washington Street	Directed patrol on Washington St.
22BA001671	02/22/22 19:14	DLS	Blackwell St	Traffic stop for moving violation leads to arrest of Fernand Rouleau, of Barre for operating with a criminally suspended license. Rouleau cited into court for 3/31/22
22BA001670	02/22/22 18:49	Arrest Warrant - In State	Fourth St	In state
22BA001669	02/22/22 18:21	Motor Vehicle Complaint	Vt Rt 62	Motor vehicle complaint referred to VSP Middlesex
22BA001668	02/22/22 17:06	Property - Lost	N Main St	Lost property complaint.
22BA001667	02/22/22 15:33	Assist - Agency	Hall St	agency assist barre city
22BA001666	02/22/22 15:17	Mental Health Issue	Highland Ave	Mental health crisis on Highland Ave.
22BA001665	02/22/22 14:43	Assist - Other	Fourth St	assist other barre city
22BA001664	02/22/22 13:48	Alarm - Security	N Main St	Alarm on N Main Street.
22BA001663	02/22/22 13:43	Motor Vehicle Complaint	Hall St	arrest warrant in state hall street
22BA001662	02/22/22 13:00	Motor Vehicle Complaint	N Main St	assist other barre city
22BA001661	02/22/22 12:33	Prisoner - Lodging/Releasing	Fourth St	prisoner release barre city
22BA001660	02/22/22 11:37	Assist - Other	Fourth St	assist other barre city
22BA001659	02/22/22 11:22	Assist - Agency	Fourth St	agency assist barre city
22BA001658	02/22/22 09:00	Training-In-Service	Parkside Ter	
22BA001657	02/22/22 10:44	Disorderly Conduct	S Main St	Disturbance on S Main Street.

Incident Number	Date/Time	Call Type	Street Name	Media/Press Summary
22BA001656	02/22/22 10:41	Larceny - from Building	S Main St	3-8-2022 Council Packet larceny barre city <span style="float: right;">Page 51</span>
22BA001655	02/22/22 10:25	Traffic Stop	Washington St	Traffic stop for speeding on Washington Street
22BA001654	02/22/22 10:02	Traffic Stop	Washington St	Traffic stop for speeding on Washington Street.
22BA001653	02/22/22 09:56	Directed Patrol - Motor Vehicle	Washington St / City Park	Directed patrol- Traffic enforcement on Washington Street.
22BA001652	02/22/22 09:40	Traffic Stop	Washington St / Historical Society	Traffic stop for vehicle not inspected on Washington Street.
22BA001651	02/22/22 09:27	Evidence Management	Fourth Street	evidence management
22BA001650	02/22/22 08:59	Assist - Agency	N Main St	Bail to court.
22BA001649	02/22/22 08:17	Arrest Warrant - In State	S Main St #	arrest warrant in state barre city
22BA001648	02/22/22 08:16	Supervisory Duties - Case review	Fourth St	Supervisory Duties- Case Review
22BA001647	02/22/22 07:57	Suspicious Person	S Main St	suspicious person barre city
22BA001646	02/22/22 06:54	Noise	Branch St	
22BA001645	02/22/22 05:17	Welfare Check	N Seminary St	I was asked to check the welfare of a woman on Seminary St.
22BA001644	02/22/22 05:04	Suspicious Person	N Main St	
22BA001643	02/22/22 04:32	911 Hangup	S Main St	
22BA001642	02/22/22 04:12	Assist - Public	washington st / poulin auto	
22BA001641	02/22/22 02:19	Untimely Death	Westwood Pkwy	
22BA001640	02/22/22 01:09	Traffic Stop	Hill St / S Main St	Traffic stop for moving violation son Hill St
22BA001639	02/22/22 00:42	Traffic Stop	S Main St / Routhiers	Traffic stop for speed on S Main St
22BA001638	02/22/22 00:29	TRO/FRO Service	Fourth St	TRO service barre city
22BA001637	02/21/22 20:55	Domestic Disturbance	Pearl St	Family argument on Pearl St.
22BA001636	02/21/22 20:41	Prisoner	Fourth St	
22BA001635	02/21/22 20:39	Prisoner - Lodging/Releasing	Fourth St	Release of male prisoner
22BA001634	02/21/22 20:39	Prisoner - Lodging/Releasing	Fourth St	Lodging of male prisoner on warrant
22BA001633	02/21/22 20:15	Prisoner - Lodging/Releasing	Fourth St	Lodging of male prisoner
22BA001632	02/21/22 20:06	Traffic Stop	Allen Street	Traffic stop for equipment violation on Allen St
22BA001631	02/21/22 19:48	Directed Patrol - Motor Vehicle	Hill Street	Directed patrol on Hill St.
22BA001630	02/21/22 19:16	Assist - Agency	N Main St	Assist to Montpelier PD
22BA001629	02/21/22 18:05	Motor Vehicle Complaint	S Main St	Motor vehicle complaint on S Main St
22BA001628	02/21/22 17:51	Suspicious Vehicle	S Main St	Suspicious vehicle reported at Champlain Farms
22BA001627	02/21/22 17:44	Traffic Stop	Washington St / Mcfarland Offices	Traffic stop for red light violation on Washington St

Incident Number	Date/Time	Call Type	Street Name	Media/Press Summary
22BA001626	02/21/22 17:31	Larceny - Retail Theft	N Main St	3-8-2022 Council Packet Retail theft at 524 North Main St. <span style="float: right;">Page 52</span>
22BA001625	02/21/22 17:23	Assist - Public	North Main st / Smoke shop	Disturbance reported at the Smoke Shop
22BA001624	02/21/22 16:54	Domestic Disturbance	S Main St	Domestic disturbance at the Budget Inn
22BA001623	02/21/22 16:46	Property - Lost	Maple Avenue	Lost property
22BA001622	02/21/22 16:17	Violation of Conditions of Release	Fourth Street	VCOR barre city
22BA001621	02/21/22 15:35	911 Hangup	S Main St	911 hang up barre city
22BA001620	02/21/22 15:22	Accident - Non Reportable	N Main St	Motor vehicle crash North Main Street
22BA001619	02/21/22 14:12	Welfare Check	Mill St	welfare check barre city
22BA001618	02/21/22 13:13	Assist - Agency	S Main St	agency assist barre city
22BA001617	02/21/22 11:18	Welfare Check	Highgate Dr	welfare check barre city
22BA001616	02/21/22 10:00	Custodial Interference - NonReportable	Jefferson St	custodial interference barre city
22BA001615	02/21/22 08:38	Training-In-Service	Parkside Ter	training
22BA001614	02/21/22 08:16	TRO/FRO Violation	Packard St	TRO/FRO violation barre city
22BA001613	02/21/22 06:58	Suspicious Vehicle	S Main St	An Officer responded to the report of a suspicious vehicle at a S. Main St. business.
22BA001612	02/21/22 06:15	Directed Patrol - Motor Vehicle	Washington Street	Directed patrol of Washington St.
22BA001611	02/21/22 02:39	Assist - Public	S Main St	Welfare check on S. Main St.
22BA001610	02/21/22 01:34	Mental Health Issue	S Main St	
22BA001609	02/21/22 01:30	Accident - Non Reportable	Middle Road	Accident on Middle Rd.
22BA001608	02/20/22 23:45	Assist – Motorist	N Main St / Granite Museum	Assist motorist with disabled vehicle on Route 302
22BA001607	02/20/22 22:58	Assist - Public	Seminary St	Citizen assist
22BA001606	02/20/22 22:12	Assist - Public	Hospital Loop / Berlin Mall Rd	Courtesy ride
22BA001605	02/20/22 21:42	Property - Lost	Berlin St / Smith St	Lost property report
22BA001604	02/20/22 21:57	Juvenile Problem	Seminary St	Juvenile/Family issue on Seminary St
22BA001603	02/20/22 20:02	Traffic Stop	N Main St	Traffic stop for speed on N Main St
22BA001602	02/20/22 19:25	Mental Health Issue	S Main St	Mental health issue at the Hollow Inn
22BA001601	02/20/22 19:17	Traffic Stop	S Main St	
22BA001600	02/20/22 18:32	Directed Patrol - Motor Vehicle	Allen Street	Directed patrol on Allen St
22BA001599	02/20/22 17:05	Welfare Check	Brook St	Welfare check on Brook St
22BA001598	02/20/22 16:13	Directed Patrol - Motor Vehicle	North Main Street	DPAT barre city
22BA001597	02/20/22 16:06	Training-In-Service	Fourth St	

Incident Number	Date/Time	Call Type	Street Name	Media/Press Summary
22BA001596	02/20/22 15:22	Accident - Non Reportable	S Main St	3-8-2022 Council Packet TCNR barre city <span style="float: right;">Page 53</span>
22BA001595	02/20/22 14:40	Assist - Public	Perry St / Washington St	Found Property on Perry Street
22BA001594	02/20/22 11:40	911 Hangup	Prospect St	911 hang up barre city
22BA001593	02/20/22 11:39	Assist - Agency	Fisher Rd	Agency Assist for an Assault on Fisher Road
22BA001592	02/20/22 10:49	Assist - Public	Fourth St	public assist barre city
22BA001591	02/20/22 07:53	Assist - Public	N Main St	An Officer spoke with a resident of N. Main St regarding a harassments complaint.
22BA001590	02/20/22 00:03	Parking - General Violation	Prospect St / Gustos	Parking complaint on Prospect St.
22BA001589	02/19/22 23:57	DLS	Berlin St / Vine St	Traffic stop for registration violation leads to arrest of Richard Tucker, of Topsham, for operating with a suspended license
22BA001588	02/19/22 23:29	Traffic Stop	Washington St	Traffic stop on Washington St for expired reg.
22BA001587	02/19/22 23:12	Traffic Stop	Maple Ave	Traffic stop for moving violation on Maple Avenue
22BA001586	02/19/22 21:31	Directed Patrol - Motor Vehicle	Hill St	Directed patrol on Hill St
22BA001585	02/19/22 21:17	Traffic Stop	S Main St	Traffic stop for registration violation on S Main St
22BA001584	02/19/22 19:57	Prisoner	Fourth St	
22BA001583	02/19/22 19:36	Prisoner - Lodging/Releasing	Fourth St	
22BA001582	02/19/22 19:25	Suspicious Event	N Main St	suspicious event barre city
22BA001581	02/19/22 18:57	Motor Vehicle Complaint	VT Rt 62 / Berlin St	mv complaint barre city
22BA001580	02/19/22 16:59	Animal Problem	Franklin St	animal problem barre city
22BA001579	02/19/22 16:24	Training-In-Service	Fourth St	
22BA001578	02/19/22 16:20	Alarm - Security	Allen St	alarm allen st
22BA001577	02/19/22 16:13	Domestic Disturbance	S Main St	domestic disturbance barre city
22BA001576	02/19/22 15:21	Assist - Other	Pearl St Ext	assist other barre city
22BA001575	02/19/22 15:17	Assist - Other	N Main St	assist other barre city
22BA001574	02/19/22 13:59	Accident - Property damage only	Washington St	LSA Washington St
22BA001573	02/19/22 04:38	Domestic Disturbance	S Main St	
22BA001572	02/18/22 23:46	Traffic Stop	Brook Street	Traffic stop for defective equipment on Brook St
22BA001571	02/19/22 03:55	Assist - Public	Highgate Dr	
22BA001570	02/18/22 22:59	Motor Vehicle Complaint	Vt Rt 62	Motor Vehicle Complaint regarding a wrong way driver on Route 62.
22BA001569	02/18/22 22:49	Disturbance	The Hollow Inn	Noise disturbance at Hollow Inn
22BA001568	02/18/22 22:21	Traffic Stop	N Main St	Traffic stop for speed on N Main St
22BA001567	02/18/22 19:04	Traffic Stop	Summer St	traffic stop for defective equipment on Summer St

Incident Number	Date/Time	Call Type	Street Name	Media/Press Summary
22BA001566	02/18/22 18:29	Suspicious Vehicle	Washington St	3-8-2022 Council Packet Suspicious Vehicle on Washington Street
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22BA001565	02/18/22 18:29	Directed Patrol - Motor Vehicle	Washington St	Directed Patrol on Washington Street
22BA001564	02/18/22 18:04	Assist - Other	South Main St	Public Assist on Fourth Street.
22BA001563	02/18/22 18:01	Directed Patrol - Motor Vehicle	Maple Ave	directed motor vehicle patrol on Maple Ave
22BA001562	02/18/22 17:59	Custodial Interference - NonReportable	Fourth St	Custodial Issue on Fourth Street.
22BA001561	02/18/22 17:34	Domestic Disturbance	N Main St	Domestic issue on N Main St
22BA001560	02/18/22 16:47	Suspicious Vehicle	S Main St	Suspicious vehicle on S Main St
22BA001559	02/18/22 16:18	Training-In-Service	Fourth St	
22BA001558	02/18/22 16:51	Subpoena Service	Fourth St	Subpoena service by Vermont State Police in Plainfield.
22BA001557	02/18/22 15:10	Larceny - Retail Theft	Granite St	Retail theft on Granite Street.
22BA001556	02/18/22 15:01	Assist - Other	Skyline Dr	Mental Health Issue
22BA001555	02/18/22 14:07	Threats/Harassment	Barre City	Threatening behavior reported.
22BA001554	02/18/22 13:38	Assist - Other	Fourth St	Citizen assist on S Main Street.
22BA001553	02/18/22 13:19	Traffic Stop	N Main St #	Complaint of motorist drinking a beer on N Main Street. Complaint was unfounded.
22BA001552	02/18/22 12:57	Domestic Disturbance	Quality Inn ##256	Disturbance on South Main Street
22BA001551	02/18/22 12:26	Assist - Agency	Prospect st / Portland st	Agency Assist on Prospect Street
22BA001550	02/18/22 11:52	Drugs - Intel received	Fourth St	Drug activity reported on N Main Street.
22BA001549	02/18/22 10:54	Directed Patrol - Motor Vehicle	Prospect St	Directed patrol on Prospect Street
22BA001548	02/18/22 09:49	Motor Vehicle Complaint	Allen St	Motor vehicle complaint on Allen Street.
22BA001547	02/18/22 09:21	Assist - Agency		
22BA001546	02/18/22 09:17	Welfare Check	Bergeron St	Welfare Check on Bergeron Street
22BA001545	02/18/22 03:07	Alarm - Security	Allen St	

Incident Number	Date/Time	Call Type	Street Name	Media/Press Summary
22BA001956	03/03/22 09:08	Property Return / Disposal	Fourth St	
22BA001955	03/03/22 08:09	Prisoner	Fourth St	
22BA001954	03/03/22 08:07	Prisoner - Lodging/Releasing	Fourth St	prisoner lodging barre city
22BA001953	03/03/22 05:17	Parking - Winter Ban - Towing	Summer st / Jerry's Sports Tavern	Vehicle towed due to winter parking ban on Summer St.
22BA001952	03/03/22 05:15	Parking - Winter Ban - Towing	Summer st / Jerry's Sports Tavern	Vehicle towed due to winter parking ban on Summer St.
22BA001951	03/03/22 05:13	Parking - Winter Ban - Towing	Summer st / Jerry's Sports Tavern	Vehicle towed from Summer St, due to winter parking ban enforcement.
22BA001950	03/03/22 04:08	Suspicious Vehicle	N Seminary St / Thurston Pl	An Officer responded to the report of a suspicious car on N. Seminary St.
22BA001949	03/03/22 03:06	Parking - Winter Ban - Towing	Merchants Row	Vehicle towed per winter parking ban.
22BA001948	03/03/22 02:45	Parking - Winter Ban - Ticket	Fourth St	Winter parking ban enforcement.
22BA001947	03/03/22 02:06	Stalking	N Main St	A resident of N. Main St called to report a suspicious activity
22BA001946	03/03/22 01:19	Assist - Agency	Carnes Rd / Washington Rd	Assist Barre Town Police with a traffic stop on Carnes Rd.
22BA001945	03/02/22 22:21	Directed Patrol - Motor Vehicle	Summer St	Directed Patrol on Summer Street
22BA001944	03/02/22 20:32	Training-In-Service	Fourth St	
22BA001943	03/02/22 19:57	Directed Patrol - Motor Vehicle	Washington St	Directed patrol on Washington St.
22BA001942	03/02/22 19:31	911 Hangup	Maplewood Ave	911 Hangup call
22BA001941	03/02/22 19:11	Assist - Agency	Fourth St	Assist to DCF
22BA001940	03/02/22 18:51	Assist - Other	Fourth St	Call from individual asking for assistance with a civil issue on Fourth Street.
22BA001939	03/02/22 18:20	Traffic Stop	Granite St	Traffic stop for stop sign violation on Granite St
22BA001938	03/02/22 18:02	Traffic Stop	Metro Way	Traffic stop for traffic light violation
22BA001937	03/02/22 17:42	Training-In-Service	Fourth St	
22BA001936	03/02/22 17:42	Domestic Disturbance	Hollow Inn 209	
22BA001935	03/02/22 17:20	Prisoner	Fourth St	
22BA001934	03/02/22 18:19	Directed Patrol - Motor Vehicle	Granite St	Directed patrol on Granite St
22BA001933	03/02/22 16:40	Suspicious Event	Fourth St	Report of Possible Drug Activity on Summer Street
22BA001932	03/02/22 16:15	Arrest Warrant - In State	N Main St	arrest warrant in state barre city
22BA001931	03/02/22 13:11	Assist - Other	N Main St	

Incident Number	Date/Time	Call Type	Street Name	Media/Press Summary
22BA001930	03/02/22 13:02	Fire - Other	S Main St	3-8-2022 Council Packet Called to assist fire on S Main Street with possible gasoline spill
22BA001929	03/02/22 13:01	Intoxication	N Main St	An employee of a N. Main St. business called to report a suspicious person outside the building. The man was provided a ride home.
22BA001928	03/02/22 12:32	Parking - General Violation	N Main St / Beckley Street	parking problem barre city
22BA001927	03/02/22 12:03	Welfare Check	Walker Ave	welfare check barre city
22BA001926	03/02/22 10:40	Traffic Stop	Beverage Baron	Traffic stop on North Main Street.
22BA001925	03/02/22 10:26	Assist - Other	N Seminary St	assist other barre city
22BA001924	03/02/22 09:58	Supervisory Duties - Case review	Fourth St	Supervisory Duties- Case Review
22BA001923	03/02/22 07:58	Accident - Non Reportable	S Main St	
22BA001922	03/02/22 07:57	Burglary	Washington St	alarm barre city
22BA001921	03/02/22 07:44	Assist - Agency	Route 62	agency assist barre city
22BA001920	03/02/22 07:22	Assist - Agency	Vermont 62	Assist to Berlin Police with traffic accident on VT. RTE 62.
22BA001919	03/02/22 03:15	Assist - Agency	VT Rt 62 / Berlin State Hwy	Assist to Berlin PD with a vehicle that slid off the road on VT. RTE 62.
22BA001918	03/02/22 03:02	Parking - Winter Ban - Ticket	Fourth St	Winter parking ban enforcment.
22BA001917	03/02/22 01:48	Larceny - from Building	Nelson St	
22BA001916	03/01/22 22:41	Noise	S Main St	Noise complaint at the Quality Inn
22BA001915	03/01/22 20:42	Traffic Stop	Washington St / Bolster Ave	
22BA001914	03/01/22 20:31	Assist - Agency	Webster St	Agency assist
22BA001913	03/01/22 19:55	Directed Patrol - Motor Vehicle	Washington Street	Directed patrol on Washington St.
22BA001912	03/01/22 19:54	Directed Patrol - Motor Vehicle	N Main St #	Directed patrol on N Main St
22BA001911	03/01/22 19:38	Assist - Agency	VT Rt 62 / Barre City Line	Assist to Berlin PD on Route 62
22BA001910	03/01/22 19:07	Traffic Stop	Hill Street	
22BA001909	03/01/22 18:45	Traffic Stop	S Main St #	
22BA001908	03/01/22 17:15	Parking - General Violation	Beckley St / N Main St	Parking issue on North Main St.
22BA001907	03/01/22 17:11	Property - Found	Auditorium Hill	Found property on Auditorium Hill
22BA001906	03/01/22 17:02	Welfare Check	Knoll Motel	Request for welfare check
22BA001905	03/01/22 16:47	Assist - Public	Prospect St	Public assist on Prospect Street.
22BA001904	03/01/22 16:45	Threats/Harassment	Highgate Dr	threats/harassment barre city
22BA001903	03/01/22 16:35	Threats/Harassment	Prospect St	threats/harassment barre city
22BA001902	03/01/22 16:20	Traffic Stop		Traffic stop on South Main Street.
22BA001901	03/01/22 16:17	Threats/Harassment	Brook St / Seminary St	threats/harassment barre city



Incident Number	Date/Time	Call Type	Street Name	Media/Press Summary
22BA001900	03/01/22 15:37	Trespass	N Seminary St	3-8-2022 Council Packet trespass barre city
22BA001899	03/01/22 14:27	Accident - Non Reportable	Fourth St	Accident on Jefferson Street.
22BA001898	03/01/22 14:19	Accident - Non Reportable	Washington St	Accident on Jefferson Street.
22BA001897	03/01/22 14:12	Traffic Stop	Circle st / extreme clean	Traffic stop on Circle Street.
22BA001896	03/01/22 13:57	Traffic Stop	Kirk st / Ayers st	
22BA001895	03/01/22 12:59	Traffic Stop	S Main St / Quarry Hill Rd	
22BA001894	03/01/22 10:42	Accident - Non Reportable	Highgate Apartments	TCNR barre city
22BA001893	03/01/22 10:40	Assist - Agency	Fourth St	
22BA001892	03/01/22 10:35	Directed Patrol - Motor Vehicle	Washington St / AJ	Directed patrol on Washington Street.
22BA001891	03/01/22 10:34	Assist - Other	Ossola Pl	Assist on Fourth Street.
22BA001890	03/01/22 10:28	Welfare Check	N Main St	welfare check barre city
22BA001889	03/01/22 10:26	Traffic Stop	Washington St	Traffic stop on Washington Street.
22BA001888	03/01/22 09:50	Traffic Stop	S Main St	Traffic stop on South Main Street.
22BA001887	03/01/22 09:27	Domestic Disturbance	Hill St	domestic disturbance barre city
22BA001886	03/01/22 09:20	Suspicious Event	Fourth St	drug intel barre city
22BA001885	03/01/22 09:00	Assist - Agency	Perry St	Agency assist on Perry Street.
22BA001884	03/01/22 06:54	Stolen Vehicle	Maple Ave	A resident of Maple Ave. reported their car stolen.
22BA001883	03/01/22 05:28	Animal Problem	Bassett ST	
22BA001882	03/01/22 04:56	Trespass	Maple Ave	
22BA001881	02/28/22 23:26	Traffic Stop	N Main Street	Traffic stop for reg. violations on N Main St
22BA001880	02/28/22 22:41	Noise	Averill St	Noise complaint
22BA001879	02/28/22 21:50	Assist - Public	Washington St	Public assist
22BA001878	02/28/22 20:54	Disturbance	Hall St	Disturbance on Hall St, one subject cited for violations of court ordered conditions
22BA001877	02/28/22 20:03	Traffic Stop	vt rt 62 / in bound	Traffic stop for speeding on Route 62
22BA001876	02/28/22 19:32	Traffic Stop	Washington St / Camp st	Traffic stop for speed on Washington St
22BA001875	02/28/22 19:21	Traffic Stop	Washington St	Traffic stop for speed on Washington St
22BA001874	02/28/22 19:18	Directed Patrol - Motor Vehicle	Washington St	Directed patrol/ Speed enf. on Washington St
22BA001873	02/28/22 19:14	Missing Person	Summer St	
22BA001872	02/28/22 18:31	Accident - LSA	Auditorium Hill	LSA at the Auditorium.

Incident Number	Date/Time	Call Type	Street Name	Media/Press Summary
22BA001871	02/28/22 18:14	Custodial Interference - NonReportable	Maple Ave	3-8-2022 Council Packet Report of custodial interference on Maple Ave
22BA001870	02/28/22 17:55	Noise	Spaulding St	Noise complaint on Spaulding St
22BA001869	02/28/22 17:05	Accident - Non Reportable	N Main St	Motor vehicle Collision reported via phone
22BA001868	02/28/22 17:07	Suicide - Attempted	Pearl St	
22BA001867	02/28/22 16:21	Traffic Stop	Brook Street	Traffic stop on Park Street.
22BA001866	02/28/22 15:32	Mental Health Issue	Keith Ave	Mental health issue on Keith Avenue.
22BA001865	02/28/22 14:31	Trespass	Seminary St	trespass barre city
22BA001864	02/28/22 14:10	Assist - Agency	Highgate Dr	agency assist barre city
22BA001863	02/28/22 14:08	Mental Health Issue	Highgate Drive	MH issue barre city
22BA001862	02/28/22 14:02	Alarm - Security	Allen St	Alarm on Allen Street.
22BA001861	02/28/22 13:27	Mental Health Issue		Mental Health Issue
22BA001860	02/28/22 13:00	Assist - Public	Fourth St	
22BA001859	02/28/22 12:15	Traffic Stop	Jefferson St	Traffic stop for vehicle not inspected on N Main Street.
22BA001858	02/28/22 12:01	Traffic Stop	S Main St #	Traffic stop for vehicle not inspected on S Main Street.
22BA001857	02/28/22 11:59	Accident - Property damage only	N Main St	Accident on North Main Street.
22BA001856	02/28/22 11:49	Assist - Agency	N Main St	
22BA001855	02/28/22 11:35	Traffic Stop	Quarry Hill Rd	Traffic stop for vehicle not inspected on S Main Street.
22BA001854	02/28/22 11:28	Welfare Check	Perry St	welfare check barre city
22BA001853	02/28/22 11:26	Mental Health Issue	Fourth St	Mental Health Issue
22BA001852	02/28/22 11:00	Traffic Stop	N Main st / sparkle	Traffic stop for vehicle not inspected on N Main Street. Operator was cited for being criminally suspended.
22BA001851	02/28/22 10:57	Traffic Stop	Maple Ave / Harrington Ave	Traffic stop on Maple Avenue.
22BA001850	02/28/22 10:50	Traffic Stop	N Main St	Traffic stop for vehicle not inspected on N Main Street.
22BA001849	02/28/22 10:40	Traffic Stop	N Main St	Traffic stop for vehicle not inspected on N Main Street.
22BA001848	02/28/22 10:31	Traffic Stop	N Main St / Chinatown Restaurant	Traffic stop for vehicle not inspected on N Main Street.
22BA001847	02/28/22 10:23	Traffic Stop	N Main St / Dominos	Traffic stop for vehicle not inspected on N Main Street.
22BA001846	02/28/22 10:15	Accident - Injury to person(s)	Washington St / City Park	TCNR barre city
22BA001845	02/28/22 09:59	Traffic Stop	N Main St / 1st St	Traffic stop for expired inspection on N Main Street
22BA001844	02/28/22 09:41	Traffic Stop	N Main St / Willey St	Traffic stop for vehicle not inspected on N Main Street.
22BA001843	02/28/22 09:22	Parking - General Violation	Depot Sq	parking problem barre city

Incident Number	Date/Time	Call Type	Street Name	Media/Press Summary
22BA001842	02/28/22 08:30	Mental Health Issue	S Main St	3-8-2022 Council Packet MH issue barre city
22BA001841	02/28/22 07:53	Mental Health Issue	S Main St	MH issue barre city
22BA001840	02/28/22 06:52	Winter Ban Parking - Returns	Fourth St	Winter ban parking issue.
22BA001839	02/28/22 06:46	Suspicious Vehicle	S Main St #	suspicious vehicle barre city
22BA001838	02/28/22 04:33	Larceny - from a Person	Seminary St	Report of a theft on N. Seminary.
22BA001837	02/28/22 04:10	Assist - Agency	churchill rd / rock of ages	agency assist barre town
22BA001836	02/28/22 02:26	Search Warrant	Fourth St	Search warrant executed on seized vehicle
22BA001835	02/28/22 02:16	Prisoner - Lodging/Releasing	Fourth St	Release of male poisoner
22BA001834	02/28/22 00:57	Prisoner - Lodging/Releasing	Fourth St	
22BA001833	02/28/22 00:03	Prisoner	Fourth St	
22BA001832	02/28/22 00:00	Prisoner	Fourth St	
22BA001831	02/27/22 23:10	Violation of Conditions of Release	Seminary St / N Main St	Traffic stop for multiple registration violations leads to arrest of Jesse Davis and Tess Adams. of Barre, for violation court ordered conditions of release. Adams and Davis were released and cited into court for 2/28/2022
22BA001830	02/27/22 22:12	Traffic Stop	Park Street	Traffic stop on Park St
22BA001829	02/27/22 22:09	Traffic Stop	Washington St / AJ Sunoco	
22BA001828	02/27/22 21:35	Assist - Public	N Main Street	
22BA001827	02/27/22 21:33	Directed Patrol - Motor Vehicle	Tremont St	Directed patrol on Tremont St
22BA001826	02/27/22 20:55	Disturbance	Brook St / Farwell St	
22BA001825	02/27/22 19:18	Suspicious Event	Highgate Apartments	
22BA001824	02/27/22 20:27	Property - Lost	N Main St	
22BA001823	02/27/22 20:18	Domestic Disturbance	Fourth Street	
22BA001822	02/27/22 19:09	Violation of Conditions of Release	Merchant St / Courthouse	Traffic stop for equipment violation leads to arrest of John Jarvis III, for court ordered curfew violation
22BA001821	02/27/22 17:56	Welfare Check	Vt Route 62	Welfare check on Rt 62
22BA001820	02/27/22 16:06	Training-In-Service	Fourth St	
22BA001819	02/27/22 13:03	Violation of Conditions of Release	Highgate Dr #1	VCOR barre city
22BA001818	02/27/22 11:43	Larceny - from a Person	Prospect St	
22BA001817	02/27/22 11:20	Vandalism	Highgate Dr	vandalism barre city
22BA001816	02/27/22 09:30	TRO/FRO Violation	Fourth St	
22BA001815	02/27/22 08:51	Prisoner - Lodging/Releasing	Fourth St	prisoner release barre city

Incident Number	Date/Time	Call Type	Street Name	Media/Press Summary
22BA001814	02/27/22 08:21	Disturbance	N Main St	3-8-2022 Council Packet disturbance barre city
22BA001813	02/27/22 01:31	Disturbance	Hollow Inn Motel	C. W. advised male yelling on South Main St.
22BA001812	02/27/22 00:19	Assault - Simple	N Main St	Report of an Assault on North Main Street.
22BA001811	02/26/22 23:58	Assist - Public	N Main St	public assist barre city
22BA001810	02/26/22 23:45	TRO/FRO Violation	Maple Ave	TRO violation barre city
22BA001809	02/26/22 23:27	TRO/FRO Service	Maple Ave	TRO service barre city
22BA001808	02/26/22 22:35	Prisoner	Fourth St	
22BA001807	02/26/22 22:26	Traffic Stop	Tremont St	Traffic Stop for failing to use a turn signal on Tremont Street.
22BA001806	02/26/22 22:19	Prisoner - Lodging/Releasing	Fourth St	prisoner lodging barre city
22BA001805	02/26/22 21:26	Directed Patrol - Motor Vehicle	South Main Street	Directed Patrol on South Main Street
22BA001804	02/26/22 20:07	TRO/FRO Service	Eastern Ave	TRO service barre city
22BA001803	02/26/22 19:42	Accident - LSA	Summer St / Maple Ave	LSA Maple Ave
22BA001802	02/26/22 18:54	Trespass	S Main St	Two Individuals asked to leave a property on South Main Street after they were found taking items from a dumpster.
22BA001801	02/26/22 18:10	Parking - General Violation	second st / Main st	parking problem barre city
22BA001800	02/26/22 17:00	Juvenile Problem	Elm St	Out of Control Juvenile on Elm Street.
22BA001799	02/26/22 16:57	Domestic Assault - Misd	Eastern Ave	domestic disturbance eastern ave
22BA001798	02/26/22 16:03	Training-In-Service	Fourth St	
22BA001797	02/26/22 12:01	Trespass	S Main St	Agency Assist on Main Street
22BA001796	02/26/22 11:25	Mental Health Issue	S Main St	Mental Health Issues on Main Street
22BA001795	02/26/22 10:33	Assist - Other	Highgate Apartments	Assist
22BA001794	02/26/22 10:17	Welfare Check	Fourth St	Welfare check in Barre City requested.
22BA001793	02/26/22 09:57	Accident - Property damage only	Hollow Inn	2 car accident in the driveway of business on S Main Street.
22BA001792	02/26/22 08:51	Accident - Property damage only	N Main St / Berlin	2 car accident on N Main Street.
22BA001791	02/26/22 08:29	Accident - Property damage only	Merchant Row	Late reported Accident on Merchant Row
22BA001790	02/26/22 06:19	Winter Ban Parking - Returns	Fourth St	Release towed vehicle.
22BA001789	02/26/22 03:22	Parking - Winter Ban - Towing	Plain St / Seminary St	Vehicle towed from Plain St for winter parking ban.
22BA001788	02/26/22 03:17	Parking - Winter Ban - Towing	Rinkers Lot	Vehicle towed on Seminary St. due to winter parking ban.
22BA001787	02/26/22 03:08	Parking - Winter Ban - Towing	Rinkers Lot, Seminary Street	Vehicle towed from Seminary St for winter parking ban.
22BA001786	02/26/22 03:01	Parking - Winter Ban - Towing	Campbell Pl / Summer St	Vehicle towed from Summer St, winter parking ban.
22BA001785	02/26/22 02:54	Parking - Winter Ban - Towing	Elm st / lot c	Vehicle towed from Elm St for winter parking ban.

Incident Number	Date/Time	Call Type	Street Name	Media/Press Summary
22BA001784	02/26/22 02:48	Parking - Winter Ban - Towing	Pearl st / lot G	3-8-2022 Council Packet Vehicle towed from Pearl St for winter parking ban.
22BA001783	02/26/22 02:44	Parking - Winter Ban - Towing	Pearl st / lot G	Vehicle towed from Pearl St lot for winter parking ban.
22BA001782	02/26/22 02:40	Parking - Winter Ban - Towing	Pearl st / lot G	Vehicle towed for winter parking ban.
22BA001781	02/26/22 00:55	Parking - Winter Ban - Towing	N Main St #	Vehicles in city parking lots in violation of winter parking ban.
22BA001780	02/26/22 00:05	Alarm - Security	S Main St	alarm barre city
22BA001779	02/25/22 22:24	Property Return / Disposal	Fourth St	property return barre city
22BA001778	02/25/22 21:20	Suspicious Event	Blackwell St	Suspicious Event on Blackwell Street.
22BA001777	02/25/22 20:50	Assist - Agency	Averill St	agency assist barre city
22BA001776	02/25/22 20:38	Threats/Harassment	Highgate Dr	Threatening Facebook Messages on Highgate Drive.
22BA001775	02/25/22 20:31	Suspicious Vehicle	Leonard St	suspicious vehicle barre city
22BA001774	02/25/22 20:15	TRO/FRO Service	S Main St	Agency Assist with a TRO service on South Main Street.
22BA001773	02/25/22 18:20	Larceny - from a Person	N Main St	larceny barre city
22BA001772	02/25/22 18:06	Motor Vehicle Complaint	N Main St	Motor Vehicle Complaint on North Main Street.
22BA001771	02/25/22 17:35	Assist - Public	Merchants Row	Parking Complaint on Merchants Row
22BA001770	02/25/22 17:20	Suspicious Person	N Main St	suspicious person barre city
22BA001769	02/25/22 16:25	Training-In-Service	Fourth St	
22BA001768	02/25/22 16:13	Motor Vehicle Complaint	Prospect St	Motor Vehicle Complaint for a Tractor Trailer driving on Prospect Street.
22BA001767	02/25/22 14:52	Larceny - Retail Theft	N Main St	
22BA001766	02/25/22 14:53	Suspicious Person	Hollow Inn	Suspicious person on South Main Street
22BA001765	02/25/22 14:49	Assist - Other	Fourth St	Public Assist
22BA001764	02/25/22 13:58	Accident - Property damage only	S Main St	Accident on Main Street
22BA001763	02/25/22 13:23	Assist - Other	Fourth St	Assist on Fourth Street
22BA001762	02/25/22 13:20	Drugs - Suspicious	S Main St	Suspicious Event on South Main Street.
22BA001761	02/25/22 12:42	Suspicious Vehicle	Prospect St / Bailey St	Suspicious Vehicle on Prospect Street
22BA001760	02/25/22 12:12	Domestic Disturbance	S Main Street	Disturbance on Main Street
22BA001759	02/25/22 11:07	Accident - Property damage only	Hall Street	
22BA001758	02/25/22 10:45	Welfare Check	Kent Pl	Welfare Check
22BA001757	02/25/22 09:53	Alarm - Security	N Main St	Alarm on N. Main St.
22BA001756	02/25/22 09:51	Digital Forensics	Fourth Street	
22BA001755	02/25/22 09:46	Assist – Motorist	Prospect St / Berlin St	Public Assist on Prospect Street

Incident Number	Date/Time	Call Type	Street Name	Media/Press Summary
22BA001754	02/25/22 09:04	Assist – Motorist	Prospect Street	3-8-2022 Council Packet Motorist Assist on Prospect Street
22BA001753	02/25/22 08:43	Accident - Property damage only	Prospect St / Gustos	Accident on Prospect Street
22BA001752	02/25/22 07:48	Assist - Agency	VT Rt 14 / Barre City line, Barre Town	Agency assist in S. Barre.
22BA001751	02/25/22 07:26	Prisoner - Lodging/Releasing	Fourth St	Prisoner release.
22BA001750	02/25/22 07:06	Assist - Public	Budget Inn #18	
22BA001749	02/25/22 03:08	Noise		
22BA001748	02/25/22 01:55	Larceny - from Motor Vehicle	Seminary St	
22BA001747	02/25/22 01:50	Prisoner	Fourth St	
22BA001746	02/25/22 01:45	Prisoner - Lodging/Releasing	Fourth St	Prisoner lodging.
22BA001723	02/28/22 09:47	Traffic Stop	N Main St / Packard St	Traffic stop for vehicle not inspected on N Main Street